

Council Meeting

Heath Hayes & Wimblebury Parish Council

Held at Hayes Green Community Centre

Wednesday, 14th October 2026, 6.30pm

Present: Cllrs D Cecil, M Cecil, S Cotter, M Finlan, A Harborow, C Harborow, P Hewitt, R Mandry, M Nakhwal, & B Whorton.

In Attendance:

Parish Clerk: Mrs L Bowman

Members of the Public: 0

Minute Number	Item
10/26/103.0	Apologies No apologies received from Cllr P Theodorou.
10/26/104.0	Declaration of personal & prejudicial interest in any item on the agenda None.
10/26/105.0	To receive requests for dispensation None.
10/26/106.0	Public Participation The Chair read a complaint submitted by a resident regarding parking issues along Birchfield Drive. Members noted that the introduction of double yellow lines would be extremely costly and that similar parking concerns exist in a number of locations across the parish. It was reported that Staffordshire County Council is planning to write to all local schools to seek their assistance in addressing parking issues. County Councillor Mandry agreed to contact the resident directly regarding the concerns raised.
10/26/107.0	To approve the Minutes of the meeting held on the 9th September 2026 The minutes of the meeting held on 9 th September 2026 were approved as a true and accurate record. Proposed: Cllr P Hewitt Seconded: Cllr S Cotter
10/26/108.0	Chair's Announcements & County Council's update The Council noted the resignation of Mrs R Finney-Edwards and agreed to purchase flowers and a card to show appreciation for her hard work. Council noted Cllr Page's resignation; the notice of Cllr Page's resignation to call an election in the New Heath Hayes Ward will run until the 27 th October 2027. No election had been called in the Wimblebury Ward; a co-option advert will run until the 29 th October for applicants to express their wishes to join the Council.
10/26/109.0	Clerks Report Council to consider and note the Clerk's Report. • The fingerpost at Five Ways Island should be installed within the next month. • The winter bedding plants should be delivered within the next few weeks. • The Remembrance Poppies would be fitted onto the lamppost the 28th October 2027. Correspondence: • Heath Hayes Park discretionary reduction of up to 50%. • Planning Officer regarding the change in planning legislation. • Hednesford Football ground to accept invite.

	• Tesco Island, consider planting. • SPCA advising that the Government had announced that it is pausing and reviewing Local Government Reorganisation. • Cannock Chase District Council advising Government has announced that it is pausing and reviewing Local Government Reorganisation. • Support Staffordshire invite to a Members Meeting on Thursday 22nd October 2026. • Friends of Heath Hayes Park Scarecrow Trail 2026. • Staffordshire County Council speed indicator review. • SPCA Bulletin & courses. • SPCA Briefing Note: Funding for Parish and Town Council Elections. • Invite to Staffordshire Village Hall Network Meeting: • Parkinson Partnership, upcoming courses.																																										
10/26/110.0	Income & Payments																																										
10/26/110.1	Council noted the payments since the last report that the Audit and Governance Committee authorised, and the monthly finance report. <table><tr><th>Date</th><th>Payee</th><th>Total</th></tr><tr><td>31/08/2026</td><td>Bank Charges</td><td>£9.25</td></tr><tr><td>01/09/2026</td><td>Amazon Refuse Bags</td><td>£18.98</td></tr><tr><td></td><td>Square Services</td><td>£9.00</td></tr><tr><td></td><td>Bank Charges</td><td>£3.00</td></tr><tr><td></td><td>CCDC License</td><td>£21.00</td></tr><tr><td>15/09/2026</td><td>EE</td><td>£55.20</td></tr><tr><td>16/09/2026</td><td>Swift Wash Ltd</td><td>£90.00</td></tr><tr><td>16/09/2026</td><td>Administration Expenses</td><td>£6,484.52</td></tr><tr><td>16/09/2026</td><td>Bradleys Accountants</td><td>£154.80</td></tr><tr><td>16/09/2026</td><td>Centro Webnet Ltd</td><td>£108.00</td></tr><tr><td>29/09/2026</td><td>Gallagher Insurance</td><td>£1,987.29</td></tr><tr><td>30/09/2026</td><td>Bank Charges</td><td>£9.25</td></tr><tr><td>Total</td><td></td><td>£8,950.29</td></tr></table>	Date	Payee	Total	31/08/2026	Bank Charges	£9.25	01/09/2026	Amazon Refuse Bags	£18.98		Square Services	£9.00		Bank Charges	£3.00		CCDC License	£21.00	15/09/2026	EE	£55.20	16/09/2026	Swift Wash Ltd	£90.00	16/09/2026	Administration Expenses	£6,484.52	16/09/2026	Bradleys Accountants	£154.80	16/09/2026	Centro Webnet Ltd	£108.00	29/09/2026	Gallagher Insurance	£1,987.29	30/09/2026	Bank Charges	£9.25	Total		£8,950.29
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10/26/110.2	Council noted the bank reconciliation up to 30th September 2026. <table><tr><td>Reserves Brought Forward 1st April 2026</td><td>£134,445.83</td></tr><tr><td>Income</td><td>£ 69,527.79</td></tr><tr><td>Payments</td><td>£ 77,579.05</td></tr><tr><td>Balance as per bank statement 30th September 2026</td><td>£126,394.57</td></tr></table>	Reserves Brought Forward 1 st April 2026	£134,445.83	Income	£ 69,527.79	Payments	£ 77,579.05	Balance as per bank statement 30 th September 2026	£126,394.57																																		
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10/26/110.3	Council noted the VAT reclaimed for July, August, and September 2026: £497.40.																																										
10/26/111.0	Audit & Governance Committee																																										
10/26/111.1	Council noted the draft minutes from the Audit & Governance Committee meeting on Wednesday, 29th September 2026 and the actions therein.																																										
10/26/111.2	Council discussed and approved the budget for 2027/28 Resolved: Council agreed the precept demand of £129,370.00, being a 3% increase for 2027/28. Proposed: Cllr P Hewitt Seconded: Cllr A Harborow																																										
10/26/111.3	Council agreed the Earmarked Reserves 2027/28 Community Infrastructure Levy £7,312.74 Parish Maintenance £5,000 Election Costs £4,500																																										

10/26/112.0	Staffordshire Council Tax Data				
10/26/112.1	Council noted the short report analysing Parished Council tax levels across Staffordshire based on the Band D council tax rate, and not the total precept collected.				
10/26/112.2	Council noted the Spreadsheet containing the underlying data detailing total precept collected.				
10/26/113.0	Planning Committee				
10/26/113.1	Council noted the planning applications received and considered by the committee.				
	Application Number	Date	Location	Description	Comments
	CH/26/251	26-08-2026	Land to the rear of 200 & 200A Hednesford Road, WS12 3DZ	Erection of two bedroom bungalow and associated works	Concerned about local parking.
	CH/26/253	25-08-2026	13 Asquith Drive, WS11 7GG	Lawful Development Certificate for proposed change of use from a Dwellinghouse (Class C3) to a care home for one child (Class C2)	No objection.
	CH/26/239	26-08-2026	8 Flat 3, Chapel Street, WS12 3HE	Proposed external glazed balcony	No objection.
	CH/26/252	25-08-2026	200 Hednesford Road, WS12 3DZ	Demolition of existing single storey rear element and erection of new single storey 1 bed dwelling, including change of use to C3.	Concerned about local parking.
10/26/113.2	Council noted the planning decisions received from Cannock Chase District Council.				
	Application Number	Date	Location	Description	Comments
	CH/26/220	28-07-2026	3 Cleeton Street WS12 3HB	Lawful Development Certificate for proposed single storey	Approved 08-09-2026
10/26/113.3	National Scheme of Delegation - Briefing Note Council noted the information.				
10/26/114.0	Open Spaces				
	Council received a photographic list of work completed during the month.				
	• Kent Place: all bushes cut and everywhere tidied. • Heath Way: entrance cut and walkway cleared. • Cannock Road: hedge cut back to widen footpath. • Hednesford Road, car park: weeded and tidied. • Arthur Street and Beacon Way: grass mowed. • Rochester Way: entrance and walkways cut back. • Park opposite Tesco: trees cut at the back and all areas cleared. • Cannel Mount: Animal carvings stained. • Cannel Mount: Benches and sign stained. • Weston Close: trees cut, drains and pavements cleared. • Arthur Street, Beacon Way and Cannel Mount: Grass mowed. • Arthur Street & Beacon Way: Clean up after your dog signs installed.				

10/26/114.1	Arrange next Litter Pick The next litter pick would be on the 7th November 2027, meeting at the Remembrance Gates at 12noon.
10/26/115.0 10/26/115.1 10/26/115.2	Events Committee Council noted the draft minutes of the Events Committee meeting on the 2nd September 2026, and the actions within. Council noted the draft minutes of the Events Committee meeting on the 7th October 2026. and the actions within. Councillors agreed to the Best of Fun quote and a ride simulator hire. Proposer: Cllr M Nakhwal Second: Cllr D Cecil Cllrs D Cecil, M Cecil, S Cotter, M Finlan, A Harborow, C Harborow, P Hewitt, R Mandry, M Nakhwal and B Whorton would be attending the Remembrance service in Wimblebury. Cllrs D Cecil, M Cecil, S Cotter, M Finlan, A Harborow, C Harborow and B Whorton would be attending the Remembrance service in Heath Hayes.
10/26/116.0 10/26/116.1 10/26/116.2 10/26/116.3 10/26/116.4 10/26/116.5 10/26/116.6 10/26/116.7 10/26/116.8 10/26/116.9	Update and Review Council Policies Financial Regulations Whistleblowing Policy Freedom of Information Social Media Policy Facebook Policy Complaints Procedure Scheme of Delegation Public Participation Civility & Respect Proposer: Cllr A Harborow Second: Cllr R Mandry All Agreed
10/26/117.0	Newsletter Council to agree on the Autumn edition of the newsletter. Council to disregard the draft edition as amendments were required. Council agreed on newsletter editions. November, February, May & August.
10/26/118.0	Community Infrastructure Levy Current balance: £7,312.74. Council to consider and determine the most appropriate use of these funds in accordance with local priorities and eligible projects. Council suggested the installation of "Welcome to Heath Hayes and Wimblebury" entrance signs together with local history information boards. It was agreed that the Clerk would obtain quotations for the supply and installation of both items and report back to Council for consideration.
10/26/119.0	Items for Information or Future Agendas
10/26/120.0	Date of Next Meeting - Full Council Meeting, Wednesday, 11 th November 2026 at 6.30pm

In accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, are excluded from the next part of the meeting due to the Confidential nature of the business.

Confidential

Meeting ended at: 7.55 pm

Signed: Dated:

Hayes Green Community Centre, Heath Way, Heath Hayes
Phone: 07951409707 Email: clerk@hhandw-pc.gov.uk