

Heath Hayes & Wimblebury Parish Council

Minutes of the Parish Council Meeting Held on Wednesday 2nd September 2020 at 7.30pm

Remotely on Zoom

Present: Cllrs P Haden (Vice Chair), D Baker, D Bennett, L Bullock, P Dadge, P Ferraby,
S Thompson, D Todd

In Attendance:

Parish Clerk: Mrs L Bowman

Members of the Public: 2

09/20/1.0 Apologies

Apologies received from Cllr M Buttery, Cllr J Aston, Cllr A Fitzgerald and Cllr P Hewitt

09/20/2.0 Minutes of the last meeting

The Minutes of the meeting held on the 8th July 2020 were approved as a true record.

09/20/3.0 Declarations of Interest

Cllr S Thompson & Cllr D Todd - Planning

Cllr L Bullock & Cllr D Todd - Hayes Green Community Centre Trustee's

09/20/4.0 Public Participation

Two members of the public attended.

There was a strong objection received from a local resident regarding planning application CH/20/269, the Council had received a further 2 complaints from other residents in the area, they believed the application was made against the local plan and reduced recreational land, the Council had also objected to this planning application. As soon as Cannock Chase Council have a date of the planning meeting, we would advise the residents accordingly.

09/20/5.0 Chairman's Announcements

- The COVID walk in test centre had opened next to the council offices. Tests should be booked online or by calling 119, anyone with symptoms should isolate and book a test.
- Today had seen our local primary schools Heath Hayes, Five Ways and Gorsemoor reopen.
- A new group had been established "The Friends of Heath Hayes Park" anyone wishing to become a member of the group and volunteer are to get in touch via the Facebook group or an email to the Parish Clerk. 5 of our Councillors were part of the group.
- High levels reported for antisocial behaviour at the local parks particularly Gorsemoor Road Park. Anyone witnessing ASB are to report directly to the police, preferably by Facebook page or the staffs web page. Calls to 101 only if necessary and emergency as always to 999. Police have been in attendance and are offering support. PCSO Baggott returns 7th September.

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- Local resident and volunteer Bob Pitchur are raising money for The MASE group. He is completing a 10k walk over Cannock Chase in memory of his late wife Eileen. Anyone wishing to support Bob can find his just giving page on the Parish Councils Facebook page.

09/20/6.0 Clerks Report

- The Council noted the Clerks Report, it was recorded that the Clerk had attended the Clerks, The Knowledge Course and the Councillor Fundamentals Course along with 6 Councillors.
- The Parish Office is now open.
- Funds from the Co-op were manually transferred over to Unity Trust Bank, the Cooperative Bank account will be kept open for the next few months to avoid any missed income or payments.
- All Parish Defibrillators are working correctly, a Coronavirus PPE kit had been put inside of each cabinet (Disposable face mask, gloves, apron and orange medical bag).
- Cannel Mount the correspondence address had been changed, the Clerk is awaiting a reply from Staffordshire County Council for the cost to change the address on the lease.
- Hayes Green Community Centre Lease
Cannock Chase Council advise that we cannot transfer the lease over to the Hayes Green Community Centre Charity Trust as stated in the Lease Clause 6.14. The Parish Council will have no Financial Responsibility of the Community Centre, the Hayes Green Community Centre Trust will be responsible for the running and staffing of the Centre. Cllr Todd would contact CCDC to investigate further options.
- The Audit & Governance committee will be working on the Budget very soon consideration needs to be given to the 2021/22 Budget.
- I have emailed the AONB to find out if we would be eligible for funding from the AONB Sustainable Development Fund for work at Cannel Mount
- Correspondence had been noted

09/20/7.0 Income & Payments

09/20/7.1 There was no Income received in July and August.

09/20/7.2 The Council agreed July and August payments that had been authorised by the Audit and Governance Committee.

30/06/2020	Service Charge	£18.00	Bank Charges
24/07/2020	Administration Expense	£1,920.26	Salary, Expenses, Pension, Tax & NI
24/07/2020	CFR Burntwood & Cannock	£557.00	Defibrillators Repair
24/07/2020	Haden Construction Ltd	£4,500.00	New Office
24/07/2020	Viking Payments	£160.73	Stationary & Equipment
24/07/2020	D Thompson Electrical Limited	£390.00	New Office Lighting & Electrics
24/07/2020	Green Escapes Tree Surgery	£3,650.00	Cannel Mount Trees
21/08/2020	Administration Expense	£1,879.19	Salary, Expenses, Pension, Tax & NI
21/08/2020	Green Escapes Tree Surgery	£550.00	Cannel Mount Trees
21/08/2020	Staffordshire Parish Council Ass	£50.00	Training Course
21/08/2020	J & S Garden Care	£100.00	Parish Gardening

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09/20/7.3 Bank Reconciliation

The Council agreed the Bank Reconciliation.

Reserves Brought Forward 31 st March 2020	£4,242.97
Income	£41,160.15
Payments	£24,961.58
Balance 21/08/2020	£20,441.54

09/20/8.0 Planning

Planning Applications and decisions were agreed, the Spokesperson for Planning Cllr L Bullock went through various applications.

CH/20/191 GRANTED 13/07/2020	10/06/20	21 Ansty Drive WS12 3TZ	Rear single storey extension. Remove feature wall	No objections, provided that there is no reason against moving the existing boundary wall, such as having to maintain an open aspect (which may have been a requirement when these houses were first built)
07/20/12.0 GRANTED 01/07/2020	13/03/20	13 Bronte Drive WS11 7GL	Proposed Detached Dormer Bungalow	The Council considered that access to the property along a shared drive would be difficult, no outdoor area space for the bungalow and not in keeping with the surrounding properties as they are all detached houses
CH/20/211 REFUSAL 23/07/2020	24/06/20	24 Pheasant Way, WS11 7LB	Removal of garage door, to be replaced with UPVC window and render to match existing.	No Objections
CH/20/217 Granted 23/07/2020	29/06/20	12 Trentham Close, WS11 7YU	First floor side extension	No Objections
CH/20/224 Granted 28/07/2020	30/06/2020	21 Millers Vale WS12 3UP	Rear conservatory (4m)	No Objections
CH/20/228	02/07/2020	26 Hawthorne Road WS12 0RX	Creation of a new parking space in front garden	No Objections
CH/20/241	09/07/2020	243 Hill Street WS12 2DP	Residential Development - 8no x 3 bed semi-detached 4no x 4 bed detached with garage 1no x 3 bed detached	We wish to make no comments on this application now but are looking into the matter further, could you please advise on the last date when submissions can be made. 20/07/2020

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CH/20/242	09/07/2020	23 Pheasant Way, WS11 7LB	Orangery to rear (3.5m) to replace existing conservatory	No Objections
CH/20/249	14/07/2020	243 Hednesford Road, WS12 3TN	Ground & first Floor Extension to Garage	No Objections
CH/20/251	14/07/2020	12 Sparrowhawk Way WS11 7JW	Single Storey Extension	No Objections
CH/20/257	16/07/2020	11 Alnwick Close, WS12 2EY	Single Storey Flat roofed side extension	No Objections
CH/20/258	17/07/2020	2 Partridge Close, WS11 7LA	Single Storey rear extension linking with existing garage	No Objections
CH/20/262	21/07/2020	11 Amber Grove, WS11 7FS	Lawful development certificate, single storey rear extension	No Objections
CH/20/269	27/07/2020	69 Meadow Way, WS12 3YG	Change of Use of land to incorporate into garden. Repositioning of boundary fence	Object the Council considers it closes the alley way in and makes it feel dark and unsafe to walk down.
CH/20/272	28/07/2020	10 Nightjar Way, WS11 7LN	Single storey, rear extension	No Objections

09/20/9.0 Hayes Green Community Centre

The Council to agree to pay the Hayes Green Community Centre £300 per month rental for office space and £10 per Council Meeting, grant monies to be reduced accordingly. Cllr D Todd and Cllr L Bullock abstained from voting as Trustees of the Community Centre, all remaining Councillor's agreed.

09/20/10.0 Lone Working Policy & Lone Working Risk Assessment

The Council agreed the Lone Working Policy & Lone Working Risk Assessment.

09/20/11.0 Whistleblowing Policy

The Council agreed the Whistleblowing Policy.

09/20/12.0 Facebook Policy

The Council agreed the Facebook Policy and agreed to Facebook live stream all Council meetings in the future.

09/20/13.0 Events Committee Meeting

09/20/13.1 Remembrance Sunday Minutes, Meeting 13th July 2020

Minutes of the Meeting: 13th July 2020 were approved.

09/20/13.2 Remembrance Sunday Minutes, Meeting 12th August 2020

Minutes of the Meeting: 12th August 2020 were approved.

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09/20/13.3 Terms of Reference

The Council agreed the Terms of Reference for the above committee.

Attempts had been made to contact the Royal British Legion on the guidance of holding a Remembrance Sunday event, unfortunately they are still not offering any advice until the autumn.

09/20/14.0 Insurance

The attached insurance quote was considered and accepted.

09/20/15.0 Possible Car Parking Charges on Cannock Chase

Cllr L Bullock expressed great concern in the possibility of charges being introduced at Cannock Chase car parks, these areas are for the use of the community, open spaces and accessibility should be available to everyone, the Council agreed unanimously to write to Staffordshire County objecting to any such charges being introduced.

09/20/16.0 Speed Awareness Signs

- Cannock Road
- Wimblebury Road
- Heath Way

The Council considered speed awareness signs to be a good idea and would like to make further enquiries into funding, there are speeding issues in the area, if funding is unsuccessful the Council would propose budgeting for them accordingly when producing the 2021/22 Budget.

09/20/17.0 Tommy Figure for Wimblebury Memorial

The Council agreed to budget for a further Tommy Figure in the 2021/22 budget.

09/20/18.0 Items for Information or Future Agenda's

09/20/19.0 Date of Next Meeting - Wednesday, 7th October 2020 at 7.30pm

Meeting Ended at 8.41pm.

Signed 

Dated 7.10.2020