

Heath Hayes & Wimblebury Parish Council

Meeting of the Parish Council Held at Hayes Green Community Centre Wednesday, 4th March 2026, 6.30 pm

Present: Cllr A Beach, S Cotter, C Harborow, P Hewitt, P Theodorou, B Whorton & L Wilson.

In Attendance:

Parish Clerk: Mrs L Bowman

Communications & Events Officer: Mrs R Finney-Edwards

Members of Public: 0

Minute Number	Item
03/26/178	Apologies Apologies received from Cllr D Cecil. No apology from Cllr J Aston.
03/26/179	Declaration of personal & prejudicial interest in any item on the agenda Cllr L Wilson - Planning.
03/26/180	To receive requests for dispensation Cllr P Hewitt - Living Springs Cllr P Harborow - Lions
03/26/181	Public Participation The Chair read out an email from a concerned resident, regarding a house on Wimblebury Road. The advice was to contact the Care Quality Commissioner.
03/26/182	To Approve the Minutes of the meeting held on the 4th February 2026 The minutes of the meeting held on the 4 th February 2026 were approved as a true record. Proposed: Cllr P Hewitt Seconded: Cllr A Beach
03/26/183	Chair's Announcements & County Council's update The Chair notified Council that no election had been called and that the Council could hold a co-option for the 4 vacancies.
03/26/184	Clerks Report Council considered and noted the Clerk's Report. <ul style="list-style-type: none">• The 95-day savings account with Unity Trust Bank had been successfully opened, and the account would be monitored every 95 days. V Davies would be removed from Unity Trust Bank.• The Clerk emailed Five Ways School, Heath Hayes Academy, Gorsemoor Academy and Kingsmead for Young Person of the Year nominations. They did not receive a response.• Cyber Insurance had been renewed.• Cllr P Hewitt would attend the Health & Wellbeing course in March.• The Clerk attended an AI Webinar and a Business planning course through the SPCA.• Copy of attendance register.• SPCA Monthly Bulletin.• Best Kept Village information• The Clerk notified Council of an Annual leave day.

03/26/185	Income & Payments																																														
03/26/185.1	Council noted the payments since the last report that had been authorised by the audit and governance committee, and the monthly finance report.																																														
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03/26/185.3	Bank Mandate 2 Additional Councillors to be added on to the Unity Trust Bank Mandate. Resolved: Cllr S Cotter & Cllr B Whorton Proposed: Cllr L Wilson Seconded: Cllr C Harborow																																														
03/26/186	Grant Awards 2026																																														
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	<p>Resolved: all agreed to the grants requested. Proposed: Cllr P Hewitt Seconded: Cllr P Theodorou</p> <p>Resolved: Increase Burntwood & District Community First Responders to £1,000 Increase Chase Grandparents to £500 Proposer: Cllr P Hewitt Seconded: Cllr C Harborow</p> <p>Resolved: Decrease Five Ways Primary PTFA to £500 Proposer: Cllr P Hewitt Seconded: Cllr C Harborow</p>																									
03/26/187	Council to Consider the Awards 2026																									
03/26/187.1	<p>Citizen of the Year Award Proposed: Cllr P Theodorou Seconded: Cllr P Hewitt Runners-up to receive a certificate of commendation.</p>																									
03/26/187.2	<p>Young Person Award Proposed: Cllr S Cotter Seconded: Cllr B Whorton</p>																									
03/26/187.3	<p>Business Award Proposed: Cllr P Hewitt Seconded: Cllr C Harborow Council agreed to invite "Mini me mindfulness" to a Council Meeting.</p>																									
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	CH/25/0320 30/01/2026 GRANTED	05/11/2025	1 Carlton Close WS12 3TF	Relocation of the side garden wall and gate to improve access.	No objection
	CH/25/0336 09/02/2026 GRANTED	19/12/2025	Heath Hayes Park WS12 2EE	Installation of 2x flag poles.	No objection
	CH/25/0373 29/01/2026 GRANTED	23/12/2025	217 Wimblebury Road WS12 2EP	Single-storey outbuilding to rear for use as an annexe.	No objections
	CH/25/0370 11/02/2026 GRANTED	07/01/2026	3, Willowherb Close, WS11 7FL	Single-storey garage extension to the front.	No objection
	CH/26/001 09/02/2026 GRANTED	07/01/2026	12, Meadow Way, WS12 3YQ	Prior approval application for the erection of a single-storey rear extension with a maximum depth of 3.6m, maximum height of 3m and maximum eaves height of 3m.	No objection
	CH/26/005 10/02/2026 GRANTED	09/01/2026	Hemlocks Farm, Hawks Green Lane, WS11 7LP	Prior approval for demolition of detached dwelling.	No objection
03/26/189	Open Spaces Council received the photographic list of work completed during the month. <ul style="list-style-type: none"> • Graffiti removal from bus stops in Heath Hayes. • Cleared glass from the telephone box. • Rubbish removed from around Pheasant Way. • Cleared walkway from Gorsemoor School to Thistledown Drive. • Cleared paths around Meadow Way. 				
03/26/190 03/26/190.1 03/26/190.2	Events Committee Council noted the draft minutes of the events committee meeting held on the 11 th February 2026. Council to confirm volunteers for the Summer Event. Resolved: Cllr A Beach, S Cotter, C Harborow, P Theodorou & L Wilson would attend. The Clerk and Communications/Events Officer would also attend.				
03/26/191	Local Government Reorganisation Council to approve a response to the consultation. Proposed to vote for the 2 Unitary Councils. North Staffordshire: Newcastle-under-Lyme, Staffordshire Moorlands and Stoke-on-Trent. South Staffordshire: Cannock Chase, East Staffordshire, Lichfield, South Staffordshire, Stafford and Tamworth. Proposer: Cllr A Beach Seconder: Cllr C Harborow				
03/26/192 03/26/192.1 03/26/192.2	New Policies IT Policy Council considered and agreed on the IT Policy. Proposer: Cllr C Harborow Seconder: Cllr P Theodorou Appropriate Policy Document Council considered and agreed the Appropriate Policy Document. Proposer: Cllr C Harborow Seconder: Cllr A Beach				

03/26/192.3	Data Sharing Policy Council considered and agreed the Data Sharing Policy Proposer: Cllr C Harborow Seconder: Cllr P Hewitt
03/26/192.4	Data Security Policy Council considered and agreed the Data Security Policy Proposer: Cllr P Hewitt Seconder: Cllr B Whorton
03/26/192.5	Bring Your Own Device Policy Council considered and agreed the Bring Your Own Device Policy Proposer: Cllr C Harborow Seconder: Cllr A Beach
03/26/192.6	Members Training Policy Council considered and agreed the Members Training Policy. Proposer: Cllr B Whorton Seconder: Cllr P Hewitt
03/26/193	Square Marketing Council to consider signing up for square marketing's monthly subscription. Resolved: to sign up for a Square monthly subscription and review in 6 months. Proposed: Cllr C Harborow Seconded: Cllr L Wilson
03/26/194	Parish News Update on projects/developments in the Parish. No update on the Wimblebury Road housing development. Islamic canter no update to present Work at Asda was progressing.
03/26/195	Items for Information or Future Agendas
03/26/196	Date of Next Meeting - Annual Parish Assembly 6.30pm, followed by Full Council Meeting, Wednesday, 8th April 2026.

Meeting ended at: 7.45 pm

Signed: L Wilson

Dated: 8th April 2026