

Council Meeting

Heath Hayes & Wimblebury Parish Council

Held at Hayes Green Community Centre
Wednesday, 9th September 2026, 6.30pm

Present: Cllrs D Cecil, M Cecil, S Cotter, M Finlan, P Hewitt, M Nakhwal & P Theodorou

In Attendance:

Parish Clerk: Mrs L Bowman

Officer: Mrs R Finney-Edwards

Members of the Public: 2

Minute Number	Item
09/26/81.0	Apologies Apologies received from Cllrs A Harborow, C Harborow & H Page No apology from Cllr B Whorton
09/26/82.0	Declaration of personal & prejudicial interest in any item on the agenda Cllr D Cecil - Cannock Chase District Planning Committee
09/26/83.0	To receive requests for dispensation None
09/26/84.0	Public Participation
09/26/85.0	To approve the Minutes of the meeting held on 15th July 2026 The minutes of the meeting held on 15th July 2026 were approved as a true and accurate record. Proposed: Cllr S Cotter Seconded: Cllr M Cecil
09/26/86.0 09/26/86.1 09/26/86.2	Co-option Council to consider co-option application for Wimblebury Ward. Proposed: Cllr D Cecil Seconded: Cllr M Cecil Resolved: to co-opt Rhys Mandry as Councillor for the Wimblebury Ward. Signing of the declaration of acceptance of office.
09/26/87.0	County Council's update None Chairs Announcements The Council congratulated Cllrs A and C Harborow on their recent marriage. The Council also noted the resignation of Cllr L Wilson and thanked her for her service.
09/26/88.0	Clerks Report Council noted the Clerk's Report. • The Clerk had omitted members' addresses from the declaration of interests form advertised on the website. Members are reminded to keep this information up to date. • All Council-owned defibrillators are working satisfactorily. • The Communications Officer attended the free health and wellbeing training provided by the SPCA. The sessions focused on key areas of health and wellbeing: Community Engagement

	and Consultation, Social Isolation and Community Activity, Physical Activity, Healthy Lifestyles, Mental Health Support, Healthy Places. • CCTV had been installed at Hayes Green Community Centre. • Speed Indicator data: Brickworks Road, John Street, Cannock Road and Heath Way. Correspondence: • Local Government Reorganisation • Staffordshire Highways, Fingerpost. • Cannock Chase District Council, planting on Island off Heath Way/Hayes Way. • Parks and open spaces, Cannock Chase District Council, request for waste bin installation near bench on Hemlock Way, • Email to Cllr M Murray regarding the speed indicator signs. • Hednesford Town Football Ground, match day parking arrangements. Cllr P Hewitt, S Cotter, Nakhwal & P Theodorou would like to accept the invitation to visit the football club. • Havenly adult day care centre. • SPCA Monthly Bulletins. • Health and wellbeing poster. • SPCA Asset transfer briefing. • Staffordshire Parish Councils’ Association: eighty-seventh annual general meeting • Love Yourself Wellness Day, poster.																																																															
09/26/89.0 09/26/89.1	Income & Payments Council noted the payments since the last report that had been authorised by the audit and governance committee, and the monthly finance report. <table><tr><th>Date</th><th>Payee</th><th>Total</th></tr><tr><td>01/07/2026</td><td>Lloyds Bank Card, weed killer, wrist bands, Flag, Square, sugar</td><td>£279.05</td></tr><tr><td></td><td>topsoil, cake topper, camp bed, popcorn kernels, bank charge</td><td></td></tr><tr><td>15/07/2026</td><td>EE</td><td>£55.20</td></tr><tr><td>16/07/2026</td><td>Cloudy It</td><td>£54.00</td></tr><tr><td>16/07/2026</td><td>Golds Garage petrol</td><td>£44.50</td></tr><tr><td>16/07/2026</td><td>Swift Wash Ltd</td><td>£330.00</td></tr><tr><td>16/07/2026</td><td>Screwfix Ltd</td><td>£299.97</td></tr><tr><td>16/07/2026</td><td>Staffordshire Parish Council</td><td>£48.00</td></tr><tr><td>22/07/2026</td><td>Administration Expenses</td><td>£3,796.02</td></tr><tr><td>22/07/2026</td><td>Mileage, parking, refreshments, stationary</td><td>£27.28</td></tr><tr><td>29/07/2026</td><td>Staffordshire Parish Council Association</td><td>£48.00</td></tr><tr><td>29/07/2026</td><td>RNR Traffic Management</td><td>£375.00</td></tr><tr><td>29/07/2026</td><td>Pam Print Consultants, Newsletter</td><td>£1,690.00</td></tr><tr><td>31/07/2026</td><td>Lloyds Bank, Square Services, Bank Charges</td><td>£29.20</td></tr><tr><td>31/07/2026</td><td>LDM Ltd</td><td>£1,202.88</td></tr><tr><td>31/07/2026</td><td>Bank Charges</td><td>£10.60</td></tr><tr><td>17/08/2026</td><td>EE</td><td>£55.20</td></tr><tr><td>19/08/2026</td><td>Screwfix Ltd</td><td>£31.99</td></tr><tr><td>19/08/2026</td><td>Cloudy It</td><td>£54.00</td></tr><tr><td>19/08/2026</td><td>Swift Wash Ltd</td><td>£330.00</td></tr></table>	Date	Payee	Total	01/07/2026	Lloyds Bank Card, weed killer, wrist bands, Flag, Square, sugar	£279.05		topsoil, cake topper, camp bed, popcorn kernels, bank charge		15/07/2026	EE	£55.20	16/07/2026	Cloudy It	£54.00	16/07/2026	Golds Garage petrol	£44.50	16/07/2026	Swift Wash Ltd	£330.00	16/07/2026	Screwfix Ltd	£299.97	16/07/2026	Staffordshire Parish Council	£48.00	22/07/2026	Administration Expenses	£3,796.02	22/07/2026	Mileage, parking, refreshments, stationary	£27.28	29/07/2026	Staffordshire Parish Council Association	£48.00	29/07/2026	RNR Traffic Management	£375.00	29/07/2026	Pam Print Consultants, Newsletter	£1,690.00	31/07/2026	Lloyds Bank, Square Services, Bank Charges	£29.20	31/07/2026	LDM Ltd	£1,202.88	31/07/2026	Bank Charges	£10.60	17/08/2026	EE	£55.20	19/08/2026	Screwfix Ltd	£31.99	19/08/2026	Cloudy It	£54.00	19/08/2026	Swift Wash Ltd	£330.00
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	21/08/2026	Administration Expenses	£3,833.64		
	21/08/2026	Andrew Footman, mileage	£13.20		
	24/08/2026	Start Safety	£196.59		
	Total		£12,804.32		
09/26/89.2	Council noted the bank reconciliation up to 31 st July 2026				
	Reserves Brought Forward 1 st April 2026	£134,445.83			
	Income	£68,943.18			
	Payments	£64,114.14			
	Balance as per bank statement 31 st July 2026	£139,274.87			
09/26/89.3	Council noted the bank reconciliation up to 31 st August 2026				
	Reserves Brought Forward 1 st April 2026	£134,445.83			
	Income	£69,158.18			
	Payments	£68,628.76			
	Balance as per bank statement 31 st August 2026	£134,975.25			
09/26/89.4	Council noted the VAT reclaimed for April, May, and June 2026: £1,615.25.				
09/26/90.0	Notice of Completion of Audit of the Accounts for the Year ended 31 March 2026				
09/26/90.1	Council noted the Auditors' comments. Audited Annual Governance & Accountability Return 2025/26, Section 3 External Auditors' Report and Certificate.				
09/26/90.2	Council noted Mazars Completion Letter.				
09/26/90.3	Council noted the notice of conclusion of the audit.				
09/26/91.0	Planning Committee				
09/26/91.1	Council noted the planning application received that the committee considered.				
	Application Number	Date	Location	Description	Comments
	CH/26/218	16-07-2026	136, Hill Street, WS12 2DR	Lawful Development Certificate for Proposed single-storey rear extension	No Objection
09/26/91.2	Council to note the planning decisions received from Cannock Chase District Council.				
	Application Number	Date	Location	Description	Comments
	CH/26/064 04/26/10.1 Refused 24-07-2026	26/02/2026	206 Cannock Road, WS12 3HF	Installation of dropped kerb and permeable block paving.	No Objection
	CH/26/174 07/26/72.1 Granted 22-07-2026	01-06-2026	143 Hill Street, WS12 2DW	Single-storey rear extension.	No Objection
	CH/26/127 06/26/54.1 Granted 06-08-2026	19-05-2026	Land at Centenery Close, Cannock, WS12 2AA	Residential development of 2 x 2-bed semi-detached bungalows.	Council had no objection to the following Planning application but was concerned that it was an over-development on a tiny site, creating overcrowding, which could result in access and parking issues.

09/26/91.3	Council would like to invite a planning officer to a meeting to explain the changes in planning legislation Scoping Consultation Of The Cannock Chase Local Plan 2026-2046 Development Plan Document Cllr B Whorton had made comments that would be forwarded to the Cannock Chase District Council. Councillors would be encouraged to send individual responses.
09/26/92.0	Open Spaces Council received photographic list of work completed during the month. • Newlands Park entrances cut back. • Cul-de-sac of Shugborough Way cut back and rubbish removed. • Alley off Sweetbriar Way cut back and rubbish removed. • Cannel Mount mowed grass and trimmed weeds at the entrance. • Hayes Way trimmed bushes along the path. • Gorsemoor Road hedges cut back. • St Lawrence Drive entrance hedge cut back. • Hemlock Way installed new deer and pedestrian signs. • Knighton Road brambles in the alley cut back. • John Street war memorial rubbed down and repainted, weeded, trees cut back, put new flag up. • Cleaned speed indicator signs. • Deavall Way cut hedges and cleared path. • Cannock Road cul-de-sac, hedge cut and road weeded. • Bank Street car park emptied bin.
09/26/92.1	Reinstate Open Spaces Committee Council to agree on members. Proposed: Cllr S Cotter Seconded: Cllr M Finlan Resolved: the majority did not agree to reinstate the Open Spaces Committee and considered that anything requiring discussion could be dealt with within the Council meeting.
09/26/92.2	Council to agree on terms of reference Resolved: Not required as the committee had not been reinstated.
09/26/92.3	Winter Bedding Plants Council to consider and agree the quote for the winter bedding plants. Proposer: Cllr D Cecil Seconded: Cllr M Cecil Resolved: to order the winter bedding plants.
09/26/93.0	Events Committee
09/26/93.1	Purchase of a card machine Proposer: Cllr D Cecil Seconded: Cllr R Mandry Resolved: to order a Sum-up all in one car payment terminal.
09/26/93.2	Purchase of a chest fridge freezer for drinks at events. Main consideration: how would Council transport a fridge freezer to an outside event? Council decided against investigating further.
09/26/93.3	A budget for flyers and advertising for future events - including digital ads. Newsletter and advertising budget 2026-27: current budget is £8,000; Council to agree a virement of £1,250 from the Grants budget. Proposer: Cllr J Nakhwal Seconded: Cllr S Cotter Resolved: to virement of £1,250 from the Grants budget to the advertising budget. The Communication Officer had secured free advertising on the large digital board by McArthur Glen Outlet for up to four events.
09/26/93.4	The purchase of a green gazebo specifically for use as a First Aid tent at future events. Council currently have a purple and black gazebo.

09/26/93.5	Resolved: not to purchase an additional gazebo, the black gazebo would be used specifically as a first aid tent. Poppy Wreaths Council to consider purchasing 2 poppy wreaths for Heath Hayes & Wimblebury Remembrance services.
09/26/93.6	Council to consider whether to continue to recycle and refurbish existing Remembrance wreaths for annual display on lampposts or purchase new PP5 recyclable plastic poppies, which are pre-approved by Eon for installation on lampposts. Proposer: Cllr M Finlan Second: Cllr R Mandry Resolved: to purchase 2 poppy wreaths for Heath Hayes & Wimblebury Remembrance services and to purchase 40 recyclable plastic poppies.
09/26/94.0	Best Kept Garden Winners 2026 Council noted the Best Kept Garden Winners 2026. The Council expressed its thanks to Cllr S Cotter for acting as the judge.
09/26/95.0	Community Infrastructure Levy Current balance: £7,312.74. Council to consider and determine the most appropriate use of these funds in accordance with local priorities and eligible projects.
09/26/96.0	Hayes Green Community Centre Financial Report, 31st July 2026 Council noted the financial report.
09/26/97.0	Asset Register Council to agree the updated asset register. Proposer: Cllr R Mandry Second: Cllr M Cecil Resolved: to accept the updated asset register.
09/26/98.0	Christmas Tree Council to agree the cost of a 12ft Christmas Tree outside of Heath Hayes Library. Proposer: Cllr M Finlan Second: Cllr P Theodorou Resolved: to order the Christmas Tree.
09/26/99.0	Insurance Council to consider the insurance renewal quote. Insurance Renewal Invitation. Renewal Schedule. Parish Council insurance portfolio. Local councils and not-for-profit insurance policy summary. Proposer: Cllr S Cotter Second: Cllr M Cecil Resolved: to accept the insurance quote for 2026-27
09/26/100.0	NALC 2026-27 National Salary Award Council noted the 3.28 % increment rise.
09/26/101.0	Items for Information or Future Agendas
09/26/102.0	Date of Next Meeting - Full Council Meeting, Wednesday, 14 th October 2026 at 6.30pm

Meeting ended at: 7.45pm

Signed: C Harborow

Dated: 14th October 2026