

# Heath Hayes & Wimblebury Parish Council

## Minutes of the Parish Council Held on Wednesday 10<sup>th</sup> March 2021 at 7.30pm

### Remotely on Zoom

**Present:** Cllrs M Buttery (Chairman), Cllr J Aston, J Bernard, L Bullock,  
P Dadge, P Ferraby, A Fitzgerald, P Haden, P Hewitt, D Todd, S Thompson.

**In Attendance:**  
Parish Clerk: Mrs L Bowman  
County Councillor B Jones

**Members of Public:** 5

#### 03/21/1.0 Apologies

Apologies received from Cllr D Bennett.

#### 03/21/2.0 To Approve the Minutes of the meeting held on the 3<sup>rd</sup> February 2021

The Minutes of the meeting held on the 3<sup>rd</sup> February 2021 were approved as a true record.

Proposed: Cllr P Haden      Seconded: Cllr A Fitzgerald

#### 03/21/3.0 Declarations of Interest

Cllrs A Fitzgerald, D Todd and S Thompson	- Planning
Cllr P Haden	- Grants: Foodbank, St John Nursery
Cllrs P Haden, A Fitzgerald and D Todd	- Grants: Support Staffordshire
Cllr S Thompson	- Grants: Community Food Table
Cllr L Bullock	- Grants: Five Ways School

#### 03/21/4.0 Public Participation

None.

#### 03/21/5.0 Chairman's Announcements & County Council's update

The Chairman had no announcements. Cllr P Hewitt updated the Council of the issues at the Tip Island after receiving many emails of complaint. Biffa Waste had seen an increase of 43% in visitors at their waste centres across the Staffordshire area. Traffic measurements had been put in place to assist with the problem. Questions were asked regarding the number of commercial vehicles visiting the recycling centre and vehicles out of the Cannock Chase area. Cllr B Jones expressed traffic concern when the Designer Village opened. Traffic management would be discussed at the next Cannock Chase Council community safety strategic board meeting.

Cllr Jones had further concern over the security situation once the Designer Village opened and did Staffordshire police have a plan in place to assist with extra arrests that may occur? Both County Councillors would report back to the Parish Council when further information had been obtained on the traffic and security issues.

### 03/21/6.0 Clerks Report

The Council noted the Clerks Report.

- The new Website was live: [www.hhandw.org.uk](http://www.hhandw.org.uk)
- Notice of Casual Vacancy had been displayed on the Website, Library Notice Board and Community Centre from 10<sup>th</sup> February to 1<sup>st</sup> March. No election had been called. The Notice to Co-opt had been displayed on the Council Website, Library Notice Board and Community Centre from Wednesday 3<sup>rd</sup> to 31<sup>st</sup> March 2021.
- Mill Green and Hawks Green Valley Nature Reserve leading to the designer village, it had been reported that many lights were not working. Concept Project Management confirmed that the lighting across the dam wall was currently undergoing testing, any lights not working should be picked up and rectified.
- Facebook members currently 1616.
- Ongoing issues with Water Plus regarding an outstanding bill from when the Council owned the Cabin. The Cabin was demolished in June 2018. The Clerk had requested a site plan from Cannock Chase Council and a letter confirming the termination of the lease in 2018, this had been forwarded to Water Plus as requested.
- The Cabin Charity account registered with the Charity Commissioner had been closed.
- The Clerk had a meeting with the Clerk at Norton Canes Parish Council to discuss the option of a shared Traffic Warden for both Parishes, it was agreed to investigate the possibility in the future and required budgets.
- 10 Students from Kingsmead would be spending half a day at Cannel Mount on Monday, 8<sup>th</sup> March, part of the Schools wellbeing days.
- Attendance Register of Council and committee Meetings over the past 14 months were recorded.
- A reminder of current Committee's agreed for 2020-21, a schedule of meetings dates of the Parish Council and committee for the forthcoming year and a list of Councillor's Training Course attended during 2020-21.

### 03/21/7.0 Police Report

- Youths throwing eggs: there had been a few incidents where youths had thrown eggs at houses in streets off Lyndhurst Road, Salisbury Drive, Cramwell Road and Chaplin Street. CCTV images were available, unfortunately they were not clear enough to ID any of the youths causing the problem. It was presumed that this was the same group of youths that had been causing problems on Kent Place, where they were continually playing knock door run on residents' properties. Hi-Vis patrols at these locations would continue especially past 1900hrs. Councillor to talk with local shops and make them aware of selling eggs to children.
- Gorsemoor Park: due to the recent anti-social behaviour from youths, it was expected that the issues at the park would start picking back up. In order to prevent and deter the issues the PCSO's aim was to show as much presence as possible around the area.
- Off road bikes: the calls received had reduced, the PCSO's would continue to pay passing attention to the location in hopes of catching the people responsible or developing more intel on the individuals causing the issues.
- Drug related issues around Tesco's- this was an ongoing issue that was been tackled slowly starting to tackle. A large amount of CCR's had been conducted the intel logs had been recorded in the hope of getting larger picture of the problem and work on this. Unfortunately, a lot of the older intel had now been outdated, so it would be a case of redoing a large amount in the hope of getting a better outcome.

### 03/21/8.0 Parking Issues

- Chapel Street/ Hednesford Road

The post office side was a constant thorn in residents' side and also dangerous, Cllr Thompson had requested that yellow lines were repainted. Problems occurred when customers visited the post office for quickness or the cash point.

Stafford Street

At the side of Mr Bains Chemist (problems occur at all times of the day/evening).

- School Parking

Gorsemoor School: the parking at school time had become very haphazard and at one point before lockdown parents were parking on the corner pavement.

Badgers Way: top entrance nearest Five ways school, parents parked on the slip road and blocked the view from traffic pulling out into Hayes Way, no yellow lines were present. It was suggested to ask the new Crime Commissioner to a Council meeting.

### 03/21/9.0 Income & Payments

**03/21/9.1** Council noted the payments since the last report that had been authorised by the Audit and governance Committee and Monthly Finance Report.

**03/21/9.2** Council noted the Bank Reconciliation.

Reserves Brought Forward 31 <sup>st</sup> March 2020	£4,242.97
Income	£77,903.51
Payments	£50,103.87
Balance 25/02/2021	£32,042.61

### 03/21/10.0 Planning

**03/21/10.1** Council noted the Planning Decisions & Applications authorised by the Planning Committee.

19/01/2021	29 Ansty Drive WS12 3TZ	Change of use of garage into small hairdressing salon	Council objected, no business development in a residential area.
25/01/2021	246 Cannock Road WS12 3HA	Detached Garage	Council objected, Council considered it should be in line with the neighbours building.
25/01/2021	Replace 6mx3m display with LED illuminated 6mx3m DPoster display	Advertising Board, 101 -103, Hednesford Road,	No objection provided Highways would be happy that there would be no traffic distraction. Council agreed to strict curfew hours being a condition.
21/01/2021	Stokes Lane WS12 3HJ	Application under Section 73 of the 1990 Town & Country Planning Act to develop not in accordance with approved plans but in accordance with plan JMD-60-07. Pursuant to CH/20/198.	No objections, Council would like a clause adding that in the future this building must not become a residential building.
02/02/2021	175A, Hednesford Road WS12 3HN	Change of use existing dwelling C(3) into E(f) day centre	No objections
08/02/2021	Land between A460/Eastern Way & Mill Green, West Midlands Designer Outlet, Mill Green, Eastern Way, WS11 7JU	Submission of details pursuant to Schedule 7 of the Deed of Variation for Planning Permission CH/20/435 to enable out of hours closure of the central section of that part of the Chase Heritage Trail leading to the West Midlands Designer Outlet	No objections

05/02/2021	13 Farm Close WS12 2BX	Single storey rear extension measuring 4m in depth and 3.8m in height (2.25m to eaves)	No objection, Council would ask for confirmation of the line of site from the adjoining property.
12/02/2021	6 Amber Grove, WS11 7FS	Proposed ground and first floor extensions	No objection, Council do consider the planning on the building boundary line may pose a problem for the properties facing towards the new extension.

**03/21/10.2** Council agreed the Protocol for Planning Applications.

#### **03/21/11.0 Audit & Governance Committee Meeting**

**03/21/11.1** Council considered and approved the Minutes of the Audit & Governance Committee meeting 1<sup>st</sup> February 2021.

**03/21/11.2** Council agreed the allocated Reserves.

Community Infrastructure Levy	£ 5,840.37
Election Costs	£ 3,000.00
General Reserves	£17,500.00

#### **03/21/11.3 Community Centre Grant**

Cllr Bernard advised that due to Covid and the Community Centre receiving Government Grants the Parish had only had to give a Grant of £5,000 and £2,600 for hire of office space, opposed to £28k the previous year.

**03/21/11.4** Council agreed the Parish Gardner/Handyperson

- Job Description
- Contract of Employment
- Advert for Facebook

#### **03/21/12.0 Sustainability Committee Meeting**

**03/21/12.1** Council considered and approved the Minutes of the Sustainability Committee meeting 22<sup>nd</sup> February 2021.

**03/21/12.2** Council considered and approved the Sustainability Policy.

**03/21/12.3** Council considered purchasing Litter Pickers, Labelling Machine and Children's Hi Vis vests.

Resolved: to Purchase 15 Ranger Litter Pickers, a Dymo Labelling Machine and the Children's Hi Vis vests to loan free of charge to the local community. Cllr Fitzgerald to approach local businesses for support.

#### **03/21/13.0 Events Committee Meeting**

Council considered and approved the Minutes of the Events Committee meeting 1<sup>st</sup> March 2021.

Motion: To move minute number 03/21/14.0 and 03/21/15.0 to the confidential part of the meeting.

Resolved: Minute number 03/21/14.0 and 03/21/15.0 be dealt with as a confidential item.

#### **03/21/16.0 Custodian Trustee of Hayes Green Community Centre**

LTN 28 | BASIC CHARITY LAW

Resolved: For the Parish Council to become Custodian Trustee of Hayes Green Community Centre.

### 03/21/17.0 Items for Information or Future Agendas

1. Work mobile for the Parish Clerk.
2. Increase the Chairman's Allowance.

### 03/21/18.0 Date of Next Meeting - Wednesday, 14<sup>th</sup> April 2021 at 7.30pm

Public part of the meeting ended at 8.32pm

### Exclusion of the Public and Press

RESOLVED:

That the public and press be excluded from the meeting due to the confidential nature of the business to be transacted.

### 03/21/14.0 Council Considered the S137 Grants Awards 2021

Each Grant application was discussed and considered in great detail.

Resolved: Grants Awarded to:-

Cannock and District Foodbank	£500.00
Heath Hayes & Wimblebury Community Table	£500.00
St John Church	£500.00
Community Life Church	£500.00
Cherished Coffee Shop	£500.00
Five Ways Primary School	£500.00
Heath Hayes Academy PTFA	£500.00
Burntwood & District Community First Responders	£280.00
Support Staffordshire	£400.00
Heath Hayes Art Society	£100.00
1 <sup>st</sup> Heath Hayes Beavers	£200.00
1 <sup>st</sup> Heath Hayes Scouts	£200.00
1 <sup>st</sup> Heath Hayes Cubs	£200.00
1 <sup>st</sup> Heath Hayes Explorers	£200.00
1 <sup>st</sup> Heath Hayes Rainbows Girlguiding	£200.00
1 <sup>st</sup> Heath Hayes Brownies Girlguiding	£200.00
3 <sup>rd</sup> Heath Hayes Brownies Girlguiding	£200.00
4 <sup>th</sup> Heath Hayes Brownies Girlguiding	£200.00
Cannock Chase Shed	£250.00
Teddy Bears Picnic Group	£ 86.82
Chase Grandparents	£300.00

Deferred for further information to be obtained regarding the benefit to the parishioners of Heath Hayes and Wimblebury.

Midland Soccer Academy	£250.00
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Refused – Grants to Business not permitted.

St John Nursery	£500.00
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Council required photographic evidence of how Grant money had been spent.

### 03/21/15.0 Council Considered the Awards 2021

- **15.1 Citizen of the Year Award**

Lydia Worthington x 3  
Lisa Wilson x 2  
Kerrie Morris

Resolved: Lydia Worthington be named Citizen of the Year

- **15.2 Young Person Award**

Nathan Williams

Resolved: Nathan Williams be named Young Person of the Year and be presented with a £25 One4all gift card

- **15.3 Business Award**

Sunnyside up Café  
Bains Pharmacy x 3

Resolved: Bains Pharmacy be named Business of the Year

- **15.4 Covid Volunteer Award**

All the Heath Hayes & Wimblebury Support Group  
Dianne Quimby  
Lydia Worthington x 2  
Head Teachers at Gorsemoor Primary, Five Ways Primary, Heath Hayes Academy  
Lisa Wilson & Vicky Davies  
Clare Walton

Resolved: Lisa Wilson & Vicky Davies be named Covid Volunteer of the Year

- **15.5 Letter from Staffordshire Lieutenancy, County's Heroes**

- **15.6 Staffordshire County Council Dignity in Care awards**

Consideration was given to requests from the Lord Lieutenant for the Council to nominate a County Hero and from the County Council to make nominations for Dignity in Care Awards

Council decided that too many people in the local area were worthy of such an award that they could not single out one person.

Meeting ended at 9.41pm

Signed.......... Dated..... 14/04/2021.....