

# Heath Hayes & Wimblebury Parish Council

## Minutes of the Parish Council Meeting Held on Wednesday 21<sup>st</sup> July 2021 Commencing at 7.30pm At Hayes Green Community Centre

**Present:** Cllrs M Buttery (Chairman), Cllr J Aston, P Dadge, A Fitzgerald, P Haden, P Theodorou, S Thompson, L Wilson

**In Attendance:**

Parish Clerk: Mrs L Bowman

**Members of Public:** 2

**07/21/58.0 Apologies**

Apologies received from Cllr J Bernard, L Bullock, P Ferraby, P Hewitt and D Todd

**07/21/59.0 To Approve the Minutes of the meetings held on the 23<sup>rd</sup> June 2021**

The minutes of the meeting held on the 23<sup>rd</sup> June 2021 were approved as a true record.

**07/21/60.0 Declarations of Interest**

Cllrs A Fitzgerald, S Thompson and L Wilson	-	Planning
Cllr M Buttery	-	Substitute Planning

**07/21/61.0 Public Participation**

None

**07/21/62.0 Chairman's Announcements & County Council's update**

The Chairman expressed his gratitude to volunteers that helped find a local missing resident, the resident had been found, the Chairman passed on his best wishes on behalf of the Council to the family.

The Parish monthly litter pick would be held on Saturday, 31<sup>st</sup> July 2021 at 10am meeting at Wimblebury Community Centre.

County Cllr S Thompson gave a report on behalf of County Cllr J McMahon: the covid cases across England were escalating in the 11-17 year olds and 18-34 year olds, admissions to hospital were lower. The vaccination programme was definitely benefiting the community and the importance of twice weekly lateral flow testing. Cllr Aston would like further clarification from County Cllr McMahon, if a positive case was in the nursery what would the correct protocol be? Cllr Aston had previously been given varied information from various sources.

### 07/21/63.0 Clerks Report

Council noted the Clerks Report & Correspondence.

- **Training Courses Attended**

Clerk – Facebook

- **Training Courses Booked**

Cllr J Bernard - Charity Trust

Cllr P Theodorou - Be a Better Councillor, Code of Conduct and Freedom of Information

Cllr S Thompson - Freedom of Information

Cllr L Wilson - Be a Better Councillor

- The two new Parish Councillors information and declaration of personal interest had been updated on the Parish Council Website and Cannock Chase Council's Monitoring Office had been updated.
- An account had been opened at Screwfix to assist the Handyman requiring materials, goods would be ordered by the Clerk for the handyman to collect. The Handyman had been contracted to 10hrs per week, this would be spread across the year, he would complete 15hrs per week April to September (starting 12/07/21) and drop to 5 hrs per week October to March. This would help him complete the jobs required during the summer months.
- The portable toilets had been ordered for Kingsmead's activity week at Cannel Mount.
- Update on Arthur Street, 4 Gardening/tree surgeons had been contacted but nobody would offer a quote after a site visit. One company provided a quote to trim and remove cuttings only, the land had been surveyed and advised that a grounds work company would be required with a digger and grab wagon to remove all of the roots, avoiding regrowth.
- Council were reminded of Committee's and Meeting Dates.

### 07/21/64.0 Police Report

Council noted the Police Report, 1<sup>st</sup> June 2021- 30<sup>th</sup> June 2021.

#### ASB Community Nuisance

- 01/06/2021: Arthur Street - Drug ASB, Councillors requested further information
- 03/06/2021: Wimblebury Road - Lady on Mobility Scooter
- 05/06/2021: Hayes Way - Youths smashing bottles in a bus stop- no youths or disturbance upon officer arrival
- 11/06/2021: Gladstone Road - Neighbour Parking Issues
- 13/06/2021: Arthur Street - Drug ASB
- 16/06/2021: Almond Close - Youth ASB and possible CSE around the fishing pools- no youths at the location upon officer's arrival. No witnesses of any group, regular checks of the area are being conducted
- 18/06/2021: Hobart Road - Drug ASB
- 21/06/2021: Boston Close - Neighbour Dispute
- 23/06/2021: Eden Close - Youths playing football - No youths at the location, clearing young families within the street
- 23/06/2021: Melbourne Crescent - Drug ASB

Clerk: Mrs L Bowman  
Hayes Green Community Centre, Heath Way, Heath Hayes  
Phone: 07951409707 Email: clerk@hhandw.org.uk



#### ASB Personal Nuisance

- 05/06/2021: Hawthorne Road - Neighbour Dispute
- 05/06/2021: Hawthorne Road - Neighbour Dispute
- 06/06/2021: Heath Way - Neighbour Dispute
- 07/06/2021: Boston Close - Neighbour Dispute
- 11/06/2021: Hobart Road - Family Dispute
- 12/06/2021: Hobart Road - Neighbour Dispute
- 14/06/2021: Boston Close - Neighbour Dispute
- 18/06/2021: Cannock Road - Neighbour Dispute
- 21/06/2021: Almond Close - Neighbour Dispute

#### ASB Environmental Nuisance

- No issues regarding ASB Environmental Nuisance

#### Burglary Dwelling/ Residential

- No issues regarding Burglary dwelling/ residential

#### Burglary Business/ Commercial

- No issues regarding Burglary business/ commercial

#### Transport Related Issues

- 01/06/2021: Hayes Way - Abandoned Car, that was not abandoned
- 02/06/2021: Hayes Way - Road Crime
- 07/06/2021: Cannock Road - Parking Issues
- 12/06/2021: Tesco - Road Crime
- 14/06/2021: Boston Close - Road Crime
- 17/06/2021: Lyndhurst Road - Abandoned Vehicle
- 17/06/2021: Cannock Road - Road Crime
- 19/06/2021: Hawthorne Road - Off Road Scrambler Bikes, negative on officer's attendance

#### Vehicle Crime

- No issues regarding Vehicle Crime

### **07/21/65.0 Income & Payments**

**07/21/65.1** Council noted the payments since the last report that had been authorised by the Audit and governance Committee and Monthly Finance Report.

Date	Payee	TOTAL
15/06/2021	EE	£22.40
21/06/2021	Mark Middleton	£49.62
22/06/2021	Hayes Green Community Centre	£135.00
22/06/2021	Green Escapes	£660.00
22/06/2021	Administration Expenses	£3,825.72
22/06/2021	Robot Cossey	£600.00
22/06/2021	Staffordshire Parish Council Ass	£60.00
	<b>TOTAL</b>	<b>£5,352.74</b>

**07/21/65.2** Council noted the Bank Reconciliation.

Reserves Brought Forward 31 <sup>st</sup> March 2021	£28,411.49
Income	£63,925.74
Payments	£27,775.73
Balance 30 <sup>th</sup> June 2021	£64,561.50

**07/21/66.0 Asset Register**

Council approved updated Asset Register, it was thought necessary to include the Christmas Lights.

**07/21/67.0 Planning****07/21/67.1** Council noted the Planning Decisions received from Cannock Chase Council.

APPLICATION NUMBER	DATE	LOCATION	DESCRIPTION	COMMENTS
CH/21/0136 05/21/30.1 <b>GRANTED</b> <b>16/06/2021</b>	29/03/2021	52 Sidon Hill Way, WS11 7GE	Detached Garage	No Objection
CH/21/0161 05/21/30.1 <b>GRANTED</b> <b>09/07/2021</b>	07/04/2021	246 Cannock Road, WS12 3HA	Relocation of Garage	No Objection
CH/21/0175 05/21/30.1 <b>GRANTED</b> <b>30/06/2021</b>	14/04/2021	51 Salisbury Drive, WS12 3YW	Proposed garage to side and first floor side extension	No Objection
CH/21/0186 05/21/30.1 <b>GRANTED</b> <b>16/06/2021</b>	22/04/2021	8 Chapel Street, WS12 3HE	Application Under Section 73 of the Town & Country Planning Act 1990 to vary Condition 3 (parking & Layout), Condition 8 (approved Plans) to retain existing garage building previously indicated to be demolished and retain 6 parking spaces. Pursuant to CH/17/036.	No Objection
CH/21/0229 06/21/52.1 <b>GRANTED</b> <b>06/07/2021</b>	18/05/2021	63 Bank Street, WS12 2ES	Two storey side extension	No Objection

**07/21/67.2** Council noted the Planning Applications authorised by the Planning Committee.

APPLICATION NUMBER	DATE	LOCATION	DESCRIPTION	COMMENTS
CH/21/0265	18/06/2021	Crossing Cottage, Wimblebury Road, WS12 2HU	Erection of 1 No. 3-bedroom dwelling and associated works	The Council advises CCDC Planning Committee to do a site visit.
CH/21/0284	01/07/2021	15, Wootton Close, WS11 7ZG	Garage conversion and new detached garage	No Objection but would advise CCDC Planning Committee to do a site visit.



CH/21/0290	01/07/2021	33, Ansty Drive, WS12 3TZ	First floor extension above the existing ground floor single storey extension at the front of the property. To also construct a 6' garden wall to replace the dilapidated fence line currently along the side of the property - stepping the line out to the back of the footpath edging (allowing for visibility splay to rear neighbour's property).	No Objection
CH/21/0302	07/07/2021	5 Ingestre Close, WS11 7YY	First floor side extension creating 1 new bedroom	No Objection

#### **07/21/68.0 Youth & Community Committee Meeting**

**07/21/68.1** Council considered and approved the Minutes of the Youth & Community Committee meeting 28th June 2021

**07/21/68.2** Council considered combining the Youth & Community Committee with the Open Spaces & Sustainability Committee. Council agreed the Youth & Community Committee would be best to be combined with the Events Committee, as all events would involve both the youth in the area and community.

#### **07/21/69.0 Events Committee Meeting**

**07/21/69.1** Council considered and approved the Minutes of the Events Committee meeting 12th July 2021

#### **07/21/70.0 Update on Cannel Mount**

Photographs of work completed at Cannel Mount were provided to the Council. Kingsmead school's activity week, working in the community, had to be cancelled due to the increase in covid cases in the school. Kingsmead would be working at Cannel Mount on 6<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup> September 2021. Council agreed to fund the toilets again.

#### **07/21/71.0 Speed Indicator Signs**

**07/21/71.1** Proposed Locations. The Clerk, Cllr Haden and Cllr Thompson completed a site visit with Staffordshire Highways to identify proposed locations, highways recommended static speed signs. Council was awaiting Highway's approval and licence. Council approved the proposed locations.

Council to consider and approve quotes

**07/21/71.2** Morelock Signs Ltd £9,461.40 plus Vat, includes mounting posts (not installation of the posts).

**07/21/71.3** Pandora Technologies £9,515.00 plus Vat, includes mounting posts (not installation of the posts).

**07/21/71.4** Westcotec Ltd £12,315.00 plus VAT, not including mounting posts.

**07/21/71.5** Coeval Limited £9716.55

**07/21/71.6** Resolved: Order Speed Indicator Signs from Morelock Signs.

#### **07/21/72.0 Chapel Street**

Council to consider Traffic Management. Cllr Thompson advised council of traffic problems on Chapel Street and proposed the Street to be made one way, from Hednesford Road to the Cannock Road. The yellow lines were abused, parking problems had led to neighbour disputes.

Resolved: Council would support the consultation of a one-way system.

Clerk: Mrs L Bowman  
**Hayes Green Community Centre, Heath Way, Heath Hayes**  
 Phone: 07951409707 Email: clerk@hhandw.org.uk

### **07/21/73.0 Community Infrastructure Levy**

#### **07/21/73.1 Proposed projects**

The Clerk had placed a post on Facebook asking members/residents what they would like the Community Infrastructure Levy to be spent on? Residents ideas varied from: Floral displays, bike racks, fixing potholes, hedge trimming for safer passages, safer parking around schools, keep Britain tidy campaign and community policing.

Resolved: To install bike racks in Heath Hayes and seek permission to site on the main car park in the high street. The Clerk to enquire into holding a bikeability session. Council would support a community planting project.

### **07/21/74.0 Heath Hayes & Wimblebury Residents Gardening in Bloom Competition**

Council would support a residents and businesses gardening in bloom competition. The competition would be as little as a planter, window box or as big as a garden. Participants of the competition would judge other entries on a point scoring system. The winning entry would receive a gardening voucher.

### **07/21/75.0 Facebook**

#### **07/21/75.1 Facebook Live**

Resolved: Council decided not to continue with Facebook Live

#### **07/21/75.2 Facebook Page or Group**

The Clerk attended SPCA training and advised the Council should have a Facebook page as there are more functions and look more professional, the course was with Break Through Communications they would help free of charge to link the page and group together, the only negative would be is that you cannot switch comments off on a page just delete or hide.

Resolved: Council agreed to set up a new Facebook Page.

### **07/21/76.0 Loneliness and Social Isolation**

Council agreed to be involved in the "Let's Beat Loneliness Together" Campaign.

### **07/21/77.0 Items for Information or Future Agendas**

Traffic Wardens

Security at Five Ways Park

### **07/21/78.0 Date of Next Meeting - Annual Council Meeting Wednesday, 1<sup>st</sup> September 2021 at 7.30pm**

Meeting Ended at 9.25pm

Signed:  .....

Dated:  .....