

Heath Hayes & Wimblebury Parish Council

Minutes of the Parish Council Meeting To be held on Wednesday 28th September 2022 Commencing at 7.30pm At Hayes Green Community Centre

Present: Cllrs M Buttery (Chairman), Cllr J Aston, J Bernard, J Ashford, P Haden, P Theodorou, S Thompson, and L Wilson.

In Attendance:
Parish Clerk: Mrs L Bowman

Members of Public: 3

A minute silence was held at the beginning of the meeting as a mark of respect for HRH Queen Elizabeth II.

09/22/76.0 Apologies

Apologies received from Cllr L Bullock, A Fitzgerald, P Hewitt & D Todd

09/22/77.0 To Approve the Minutes of the meetings held on the 6th July 2022

The minutes of the meeting held on the 6th July 22 were approved as a true record.

Proposed: Cllr L Wilson

Seconded: Cllr P Haden

09/22/78.0 Declarations of Interest Personal and Pecuniary

Cllr S Thompson and L Wilson - Planning

Cllr M Buttery - Substitute Planning

09/22/79.0 Public Participation

None.

09/22/80.0 Chairman's Announcements & County Council's update

The Chairman attended a service at St John's Church to ordain the new interim minister for the next three years, Revd Ann Kelly.

Staffordshire Highways had ordered a new wooden finger post to be installed at Five Ways Island. No Parking signs had been erected on Gladstone Road to deter drivers from parking on the double yellow lines when visiting the commercial property. Traffic wardens patrol the area, along with a PCSO presence, a request to repaint the double yellow lines had been issued.

09/22/81.0 Clerks Report

Council noted the clerks report & correspondence.

- Bollard at Heath Hayes Park an insurance claim had been submitted. The Insurers had raised payment of £650 (cost of repairs less VAT and less excess) to the Parish bank Account, the Insurers would endeavour to recovery their outlay together with uninsured losses from the third party. The replacement bollard had been ordered and fitted.
- Unity Trust Charge Card had finally been received. The card had a £250 limit to keep in line with the Council's Standing Orders Policy.
- First Heath Hayes Scouts would be joining the Council on the Litter Pick on Saturday, 24th September, 10am at Gorsemoor Park.
- A membership application form had been submitted to Chasewater Friends.
- Correspondence had been sent to the Secretary of State, requesting that the Government ask Parliament to repeal the provisions of the 1894 Act relating to financial assistance to the church, their response had been received.
- Speed indicator sign data had been provided to Council for the three speed signs on John Street, Heath Way and John Street.

09/22/82.0 Police Report

Council noted the Police Report.

1st July - 31st July 2022.

ASB Community Nuisance

- 08/07/2022- Gorsemoor park - Large group of School leavers congregated on park, making a large amount of noise past 00:30am.
- 04/07/2022- Eden close - Neighbour dispute, whereby both neighbours had already been issued with a good neighbour agreement, therefore they had conditions not to speak with each other. One of the neighbours had complained about CCTV camera that had been installed by the neighbour 'which would monitor her movements'.
- 02/07/2022- Eden close - Party at a property.

ASB Personal Nuisance

- 02/07/2022- Rembrandt Close - Suspicious male had been seen shining a torch into a property.
- 02/07/2022- Baldwin Green - Neighbour dispute, due to noise from a party at the property.
- 10/07/2022- Hawthorne Road - A neighbour dispute due to the neighbours causing noise.
- 10/07/2022- Cannock Road - Long standing neighbour dispute.
- 21/07/2022- Melbourne Road - Neighbour dispute, shouting and kicking the doors.

Theft

- 05/07/2022 - Tesco - IP had purse stolen from handbag.

Transport Related Issues

- 10/07/2022 - Sycamore Green - Report of dirt bikes.
- 20/07/2022 - Heath Hayes High Street - Report of scrambler bikes.
- 30/07/2022 - Heath Hayes Park Off road bikes at 14:48pm and 18:00pm. Officers attended both calls.

Vehicle crime

- 04/07/2022 - Ansty Drive - VW camper had been stolen.
- 05/07/2022 - Heath way - Vehicle had been scratched, 4th Occasion.
- 06/07/2022 - Stafford Street - Toyota Yaris had been stolen.

- 23/07/2022 - Hednesford Road - A vehicle had been keyed on the car park.
- 26/07/2022 - Advance business park - A van had been stolen.
- 30/07/2022 - Rothbury Green - Attempted catalytic convertor theft.

Criminal damage

- 03/07/2022 - Hobby Way - 6 youths had kicked a resident's door in.

1st August – 31st August 2022.

ASB Community Nuisance

- 04/08/2022 - McDonalds - Youths causing ASB, kicking seats, throwing items, abusing staff.
- 06/08/2022 - Cannock Road - Residents having a party, numerous calls received regarding noise and drug dealing taking place.
- 10/08/2022 - McDonalds - Youths causing ASB, refusing to leave, making a mess, throwing items.
- 14/08/2022 - Holston Close - Argument in the street, including all of the neighbours, due to a vehicle being damaged and everyone blaming different people.
- 28/08/2022 - Condor Green - Large amount of youths had gathered in the cul de sac, playing music loudly.

ASB Personal Nuisance

- 05/08/2022 - Brooklyn Road - Neighbour dispute, occupant has had x3 females banging on her door.
- 05/08/2022 - Arthur Street - Neighbour dispute.
- 06/08/2022 - Hawthorne Road - Longstanding neighbour dispute.
- 06/08/2022 - Condor Grove - Neighbour dispute over cutting the hedge and leaving the trimmings on the next-door neighbour's drive.
- 13/08/2022 - Hawthorne Road - Longstanding neighbour dispute (x2 jobs).
- 15/08/2022 - Hawthorne Road - Longstanding neighbour dispute.
- 15/08/2022 - Haymaker Way - Long standing neighbour dispute.
- 16/08/2022 - Cannock Road - Long standing neighbour dispute.
- 16/08/2022 - Boston Close - Long standing dispute between two neighbours over cameras, one neighbour had CCTV, which wasn't real, however the other neighbour thinks it was real, despite been advised it was fitted to act as a deterrent.
- 17/08/2022 - Rembrandt close - Eggs had been thrown at a particular property, twice in the last week.
- 29/09/2022 - Stafford Street - Two males had been seen looking into a resident's parked van on the drive.

ASB Environmental Nuisance

Burglary Dwelling/ Residential

Burglary Business/ Commercial

Theft

- 04/08/2022 - Wimblebury Road - A van had been stolen.

Transport Related Issues

- 02/08/2022 - Hobart Road - Motorbikes driving around at speed, occupants aren't wearing helmets.

Vehicle crime

- 02/08/2022 - Holston Close - Vehicle has been vandalised.
- 11/08/2022 - Sparrowhawk Way - Number plates from a vehicle had been stolen.
- 15/08/2022 - Langholm Drive - Van has been broken into and work tools had been stolen.
- 17/08/2022 - Stafford Street - Van has been broken into, aftershave and bank cards stolen.

- 20/08/2022 - New life car park - Vehicle broken into.
- 30/08/2022 - Newhall Farm - Van has been broken into and tools stolen.

Criminal damage

- 12/08/2022 - Brooklyn Road - A window on a house had been smashed.

09/22/83.0 Income & Payments

09/22/83.1 Council noted the income received since the last report.

Date	Source	Total
03/08/2022	Hiscox Insurance	£ 650.00

09/22/83.2 Council noted payments since the last report that had been authorised by the audit and governance committee and monthly finance report.

Date	Payee	Total
30/06/2022	Service Charge	£ 18.00
07/07/2022	NEST	£ 35.56
14/07/2022	SPCA	£ 90.00
14/07/2022	npower	£ 569.84
18/07/2022	Norton Canes Parish Council	-£ 161.56
19/07/2022	Hednesford Town Council	-£ 161.56
14/07/2022	Inside Out	£ 38.50
14/07/2022	ES Print	£ 132.00
15/07/2022	EE	£ 22.28
20/07/2022	Multipay set up fee	£ 50.00
22/07/2022	Administration Expense	£ 2,985.50
15/08/2022	EE	£ 27.65
22/08/2022	Hayes Green Community Centre	£ 7,000.00
22/08/2022	Impressions Engraving & Chemical Etching	£ 249.60
22/08/2022	Administration Expense	£ 2,930.23
Total		£ 10,236.78

09/22/83.3 Council noted the bank reconciliation.

Reserves Brought Forward 31 st March 2022	£53,636.45
Income	£70,495.85
Payments	£48,524.90
Balance 31 st August 2022	£75,607.40

09/22/84.0 Notice of Completion of Audit of the Accounts for the Year ended 31 March 2022

Council noted the Auditors comments.

09/22/84.1 Audited Annual Governance & Accountability Return 2021/22

Council noted Section 3- External Auditors Report and Certificate.

09/22/84.2 Council noted Mazars Completion Letter.

09/22/84.3 Council noted the notice of conclusion of the audit. Council thanked the Clerk for work completed.

09/22/84.4 Option to opt out of the SAAA central external auditor appointment arrangements.

Council to consider opting in or out of the central external auditor appointment.

Proposed: Cllr M Buttery

Seconded: Cllr L Wilson Resolved: To remain in the central external auditor appointment.

09/22/85.0 Planning Committee

09/22/85.1 Council noted the planning decisions received from Cannock Chase Council.

Application Number	Date	Location	Description	Comments
CH/21/0373 10/21/108.1 APPROVAL OF RESERVED MATTERS 08/08/22	08/09/2021	50 Kings Croft WS12 2GT	Appearance, landscaping, layout and scale.	No objection.
CH/22/0181 06/22/50.2 GRANTED 05/07/2022	11/05/2022	26 Salisbury Drive, WS12 3YP	Single storey side extension to garage.	No objection.
CH/22/0257 GRANTED 25/08/2022	08/07/2022	5 Sweetbriar Way WS12 2US	Two storey extension above the garage space to create a new bedroom above.	No objection.
CH/22/0276 GRANTED 07/09/2022	02/08/2022	123 Bank Street WS12 2ER	Proposed ground floor rear extension.	No objection

09/22/85.2 Council noted the planning applications authorised by the planning committee.

Application Number	Date	Location	Description	Comments
CH/22/0234	22/06/2022	14 Alnwick Close, WS12 2EY	Lawful Development Certificate - use ground floor rear extension.	No objection.
CH/22/0253	04/07/2022	36 Chaplain Road, WS12 2UY	Lawful Development Certificate - proposed use - ground floor rear extension (3m).	No objection.
CH/22/0257	08/07/2022	5 Sweetbriar Way WS12 2US	Two storey extension above the garage space to create a new bedroom above.	No objection.
CH/22/0276	02/08/2022	123 Bank Street WS12 2ER	Proposed ground floor rear extension.	No objection.
CH/22/0283	03/08/2022	46 Ansty Drive WS12 3TZ	Demolition of existing conservatory. Construction of a 2-storey side extension and single storey rear extension.	No objection.
<u>SCC/22/0021</u> <u>/ VOC-ES</u>	04/08/2022	Poplars Landfill Site, WS11 8NQ	Application to vary conditions 2 (approved plans), 3 (finished levels) and 23 (restoration and aftercare) of permission <u>CH.446/88</u> (as amended by <u>CH.446/88/721 MW D10</u> (revised restoration scheme) and <u>CH.446/88 PWA (4) D3</u> (phasing)) to relocate landfill void space, to revise the restoration profile and surface water management, and to update the phasing of the operations.	

CH/22/0294	01/08/2022	50 Badgers Way, WS12 3XQ	Single storey rear extension	No Objection
CH/22/0304	10/08/2022	249 Hednesford Road, WS12 3TN	1 x 4 Bed Detached House 2 x 3 Bed Detached Houses 2 x 2 Bed Semi-detached Houses	No Objection although Council do consider it to be an overdeveloped site and suggest reducing the number of houses being built. Council would be concerned with traffic issues on an already busy road.
CH/22/0311	15/08/2022	McArthur Glen Designer Outlet West Midlands, WS11 7JZ	Non Material Amendment to planning permission CH/21/0197 to vary condition 31 to allow A1 food retailers to operate and sell goods at full price.	No objection.
CH/22/0312	17/08/2022	5 Bank Street, WS12 2ES	Single storey rear extension incorporating a pitched roof and flat roof.	No objection.
CH/22/0322	19/08/2022	Land at Farm Garage Petrol Station WS12 3TE	Proposed new food convenience store with associated access and parking - use classification E	Object opposite a school, on a busy junction, on a busy road.
CH/22/0335	02/09/2022	3 Redbrook Close, WS12 3TY	Proposed ground floor rear and side extension and new front canopy	No objection.
CH/22/0336	02/09/2022	9 Meadow Way, WS12 3YG	Re-submission of CH/22/0158 - Demolition of existing attached, single storey stores and replacement with 2-storey side extension and single storey rear kitchen extension.	No objection.

09/22/86.0 Parish Council Insurance Policy

Council considered the Insurance Policy quote. Gallagher was an insurance broker that had reviewed the market and quoted the Council the most competitive quote an alternative broker had been approached but could not provide a more competitive quote.

Proposed: Cllr L Wilson

Seconded: Cllr J Bernard

Resolved: To renew the insurance policy with Hiscox Insurance Company Limited. £1,797.69.

09/22/87.0 Cannel Mount

Motorized bikes on Cannel Mount.

Resolved: To order No motorized vehicles, offender would be prosecuted signs and install in various locations on Cannel Mount.

09/22/88.0 Grit Bin

Council considered purchasing a grit bin on John Street and considered the responsibility of refilling it when required.

RESOLVED: To defer till October meeting.

09/22/89.0 Memorial to Mr M Doody

Update. Heath Hayes Library had refused to dedicate a room at the library to Cllr M Moody, a plaque had been ordered from Impressions engraving, the function room at Hayes Green Community centre would be dedicated to Mr Moody.

09/22/90.0 Community Speed Watch

Council to receive an update from the Community Speed Watch coordinator. Due to school holidays, rain and the queen's death there had been no updates as scheduled speed watches had been cancelled. Between 17th and the 30th October speed watch volunteers would be joining a speed watch campaign which would take place throughout Staffordshire. Dates and time to be confirmed.

09/22/91.0 Council Gazebo

Council to consider purchasing a pop-up gazebo to use at Council run events.

Proposed: Cllr J Aston

Seconded: Cllr J Ashford

Resolved: To order a gazebo from Gala Tent Limited and include the extras, net cost £942.39.

09/22/92.0 Chairman to Chair

Council to resolve to change title Chairman to Chair.

Proposed: Cllr L Wilson

Seconded: Cllr J Aston

Resolved: To change the title Chairman to Chair.

09/22/93.0 Spindlewood Close

Parking Issues. Council to consider ideas.

09/22/94.0 Items for Information or Future Agendas

09/22/95.0 Date of Next Meeting - Council Meeting Wednesday, 5th October 2022 at 7.30pm

Ended: 8.37pm

Signed: 

Dated: 5/10/2022