

# Heath Hayes & Wimblebury Parish Council

## Minutes of the Parish Council Meeting Held on Wednesday 1<sup>st</sup> September 2021 Commencing at 7.30pm At Hayes Green Community Centre

**Present:** Cllrs M Buttery (Chairman), Cllr J Aston, J Bernard, L Bullock, A Fitzgerald, P Haden, P Hewitt, P Theodorou, S Thompson, L Wilson

**In Attendance:**

Parish Clerk: Mrs L Bowman

**Members of Public:** 3

**09/21/79.0 Apologies**

Apologies received from Cllr Todd

**09/21/80.0 To Approve the Minutes of the meetings held on the 21<sup>st</sup> July 2021**

The minutes of the meeting held on the 21st July 2021 were approved as a true record.

**09/21/81.0 Declarations of Interest**

Cllrs A Fitzgerald, S Thompson and L Wilson	-	Planning
Cllr M Buttery	-	Substitute Planning
Cllr A Fitzgerald	-	Farmers Market
Cllr P Hewitt	-	Welcome Back fund

**09/21/82.0 Public Participation**

None.

**09/21/83.0 Chairman's Announcements & County Council's update**

The Chairman announced the resignation of Cllr P Ferraby, Cllr Ferraby was thanked for her service on the Parish Council. The Chairman thanked Cllr Hewitt for arranging a second bin at the Community Centre for the Handyman/Gardeners Garden Waste.

County Councillor P Hewitt & S Thompson had agreed to pay for the supply and installation of the Poles for the speed indicator signs from their County Councillors Allowance. County Councillors advised on continued problems occurring across the County with patients being unable to get doctors' appointments. Councillors were invited to the Primary Care Access Councillor Meeting on Monday 6<sup>th</sup> September.

**09/21/84.0 Clerks Report**

Council noted the Clerks Report & Correspondence.

- **Speed Indicator Signs**

Staffordshire Highways had given permission for 3 Speed indicators signs in the locations agreed and the order had been placed with Morelock Signs Ltd.

Clerk: Mrs L Bowman  
Hayes Green Community Centre, Heath Way, Heath Hayes  
Phone: 07951409707 Email: clerk@hhandw.org.uk

- **Bikeability**

The Clerk had requested a quote for a Bikeability level 3 course to be held during the Easter Holidays 2022.

- **Arthur Street Update**

Unfortunately, the Clerk received only one written quote for the work required, the Clerk had contacted at least 8 different companies varying from landscape gardeners, tree surgeons and grounds maintenance companies, nobody was interested in the job, Cannock Chase District Council recommend and use Westcot Contractors Ltd themselves.

- Kingsmead School are due to visit Cannel Mount on Monday 6<sup>th</sup> September for 3 consecutive days as part of their activity week, the Council had ordered and paid for the portable toilets again.
- The Council had finally had the correspondence address changed on the lease at Cannel Mount.

## **09/21/85.0 Police Report**

Council noted the Police Report: 1<sup>st</sup> July 2021- 31<sup>st</sup> July 2021

### **ASB Community Nuisance**

- 06/07/2021: Hawthorne Road - Neighbour Dispute
- 11/07/2021: Greig Court - Neighbour and parking dispute
- 12/07/2021: Redbrook Close - Youths playing football, causing damage to property, Regular Police attendance at the location
- 14/07/2021: Cannock Road - Neighbour dispute
- 14/07/2021: Melbourne Road - Neighbour dispute
- 18/07/2021: Hobart Road - Neighbour dispute
- 19/07/2021: Boston Close - Lost property and referral to the foodbank
- 20/07/2021: Salisbury Drive - Threats to animal while working dog, no lines of enquiry, safety advice passed.
- 20/07/2021: Cannock Road - Neighbour dispute
- 22/07/2021: Apple Walk - Harassment, still under investigation
- 25/07/2021: Hobart Road - Neighbour dispute

### **ASB Personal Nuisance**

- 03/07/2021: Almond Close - Neighbour Dispute
- 05/07/2021: Hawks Green Filling Station - Vehicle Crime
- 08/07/2021: Almond Close - Neighbour Dispute
- 08/07/2021: Wimblebury Road - School Related Incident
- 22/07/2021: Heath Hayes Park - Youth Related ASB
- 30/07/2021: Cannock Road - Police Complaint
- 31/07/2021: Pheasant Way - House Party

### **ASB Environmental Nuisance**

- 22/07/2021: Almond Close - Vehicle related and neighbour dispute
- 31/07/2021: Almond Close - Same as above

### **Burglary Dwelling/ Residential**

- No Burglary dwelling/ residential



#### Burglary Business/ Commercial

- No burglary business/ commercial

#### Transport Related Issues

- 01/07/2021: Melbourne Road - Driving Offences
- 12/07/2021: Sparrowhawk Way - Driving Offences
- 13/07/2021: St Johns Court - Concern for Safety/ Driving Offences
- 13/07/2021: St Pauls Road - Off Road Bike Related ASB
- 15/07/2021: Sparrowhawk Way - Driving Offences
- 16/07/2021: John Street - Community Speed Watch
- 20/07/2021: Hawthorne Road - Driving Offences
- 20/07/2021: Hednesford Road - Police Generated Uninsured Vehicle
- 26/07/2021: Wimblebury Road - Off Road Bikes
- 31/07/2021: Thistledown Drive - Driving Offences

#### Vehicle Crime

- 08/07/2021: Woodford Way - Theft of motor vehicle, under investigation
- 18/07/2021: Grouse Way - Theft of motor vehicle, under investigation
- 19/07/2021: Capercaillie Drive - Theft of motor vehicle, under investigation
- 22/07/2021: Boston Close - Neighbour dispute and malicious calls
- 28/07/2021: Brooklyn Road - Theft from motor vehicle, under investigation
- 30/07/2021: Arthur Street - Theft of motor vehicle, under investigation
- 30/07/2021: Newhall Farm Inn - Theft from motor vehicle, under investigation
- 30/07/2021: Tesco Stores - Attempt break into vehicle

In relation to the Drug ASB at Arthur Street, every call had been resourced at the location and there was never any sign of drug use. This is believed to be people passing the location having a smoke. High visibility patrols continue in the location.

#### 09/21/86.0 Income & Payments

09/21/86.1 Council noted the payments since the last report that had been authorised by the Audit and governance Committee and Monthly Finance Report.

Date	Payee	TOTAL
30/06/2021	Service Charge	£ 18.00
08/07/2021	Expenses	£ 18.00
08/07/2021	es print	£ 91.18
08/07/2021	Sarah's Hire	£ 132.00
08/07/2021	Kingsmead School	£ 250.00
08/07/2021	Community First Responders	£ 90.00
08/07/2021	Robot Cossey Sculptor	£1,318.78
15/07/2021	EE	£ 22.40
22/07/2021	Administration Expenses	£2,314.54
22/07/2021	Staffordshire Parish Council Ass	£ 30.00
16/08/2021	EE	£ 20.98
23/08/2021	Keith Woods	£ 120.00
19/08/2021	Screwfix	£ 59.27
23/08/2021	Administration Expenses	£2,446.29
19/08/2021	Sarah's Hire	£ 122.00
<b>TOTAL</b>		<b>£7,053.44</b>

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**09/21/86.2** Council noted the Bank Reconciliation.

Reserves Brought Forward 31 <sup>st</sup> March 2021	£28,411.49
Income	£63,925.74
Payments	£34,829.17
Balance 25 <sup>th</sup> August 2021	£57,508.06

**09/21/87.0 Planning****09/21/87.1** Council noted the Planning Decisions made by Cannock Chase District Council.

Application Number	Date	Location	Description	Comments
CH/21/0005 02/21/9.0 Granted 16/08/2021	08/01/2021  14/07/2021	44 Wimblebury Road, WS12 2HU	Proposed detached garage and garage conversion.	No Objection
CH/21/0172 05/21/30.1 GRANTED 23/07/2021	09/04/2021	39 Ansty Drive, WS12 3TZ	Single storey rear extension and single storey infill extension to rear of property.	No Objection

**09/21/87.2** Council noted the Planning Applications authorised by the Planning Committee.

CH/21/0310	26/06/2021	Heath Way Street works	Proposed 5G Telecommunications Installation for H3G UK.	No Objection
CH/21/0303	07/07/2021	13 Eden Close, WS12 2EB	Single storey rear extension.	No Objection
CH/21/0311	14/07/2021	57 Stafford Street, WS12 2EH	Ground floor rear extension.	No Objection
CH/21/0329	29/07/2021	Golds Garage Cannock Road WS12 3HQ	Proposed upgrade of an existing base station consisting of the removal of 2 no flagpole antennae and the installation of a 20m monopole supporting 6 no. antenna removal of 2 no. cabinet, installation of 1 no. cabinet, 2 no racks together with ancillary development thereto.	No Objection

**09/21/88.0 Open Spaces Committee**

**09/21/88.1** Council approved the minutes from the Open Spaces Committee Meeting on the 19<sup>th</sup> July 2021.

**09/21/88.2** #thebiggutterclean.

The Clerk to get quotes from local Road Sweepers. The Council to hold alongside our monthly litter pick a litter and weed pick on Newlands Park, Saturday 25<sup>th</sup> September.

**09/21/89.0 Terms of Reference****09/21/89.1 Sustainability & Open Spaces Committee**

Council approved the Terms of Reference of the Sustainability & Open Spaces Committee.

**09/21/89.2 Events, Christmas Lights, Youth & Community**

Council approved the Terms of Reference of the Events, Christmas Lights, Youth & Community Committee.

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## **09/21/90.0 Community Infrastructure Levy**

### **09/21/90.1 Farmers Market**

Council agreed to pay Cannock Chase Council for use of the park £342, for the first Farmers Market in Heath Hayes at Heath Hayes Park. If successful the market would be held monthly on a Saturday any business in Heath Hayes and Wimblebury were invited to the market free of charge, positive feedback had been received.

Having declared an interest in this matter Cllr A Fitzgerald withdrew from the meeting during consideration thereof and took no part in the decision making.

### **09/21/90.2 Bike Racks**

Cannock Chase Council's Engineering and Services Officer had completed a site visit of the proposed location for the Bike Racks on the main car park in Heath Hayes and advised Property Services that they had no objection to the grant of a licence to the Parish Council for the bike racks subject to:

- Site visit to agree the position, type of rack and number of bays to be occupied (maximum of 2)
- A Licence being granted by CCDC to indemnify CCDC against any claims arising from the bike racks being positioned on the car park, any future maintenance to the racks and the subsequent removal of the racks if they prove not to be required in future or reach the end of their usable life.
- Each party agreeing to meet its own costs in the matter.

Council considered three options.

Resolved: To order one 6 space decorative modular bike rack from Barriers Direct, subject to receiving relevant licences from Cannock Chase Council.

## **09/21/91.0 Dementia Friends/awareness**

### **09/21/91.1 Update on the dementia friendly status.**

Cllr Todd sent an update to the Council on the dementia friendly status within the Parish. The Parish had passed the annual assessment again and stickers had been received for business to advertise.

### **09/21/91.2 Councillors to consider dementia friends training for all local businesses.**

Suggested that all new business and Councillors hold Dementia friendly training or refresher training, a Facebook post would be posted to generate interest.

## **09/21/92.0 Government Welcome Back Fund**

### **09/21/92.1 Council to consider and approve an application.**

#### **09/21/92.2 Council agreed an application to:**

- Sheet and pea gravel along the main car park wall in Heath Hayes.
- Sheet, Pea Gravel and Plant shrubs in the planter on Bank Street Car Park.
- Purchase 20 Hanging Baskets (subject to seeking landlords' permission).
- Purchase 20 Christmas Trees for each Island in Heath Hayes & Wimblebury.
- Poo Bag Dispensing Unit on Heath Hayes High Street
- Purchase 2 x Notice Boards
- Purchase a new Bus Stop Shelter

Having declared an interest in this matter Cllr P Hewitt withdrew from the meeting during consideration thereof and took no part in the decision making.

**09/21/93.0 Arthur Street**

**09/21/93.1** Quote to clear the land ready for planting.

Council decided to defer this item until it had been established ownership of the land.

**09/21/94.0 Traffic Wardens**

Cllr Thompson advised Council of the update received from Staffordshire County Council:

Following further checks with the Civil Enforcement team we confirm that the Parish Council had no legal power to issue Penalty Charge Notices on a public highway.

In terms of a partnership or financial contribution, we do not get into specific and dedicated arrangements with individual organisations, as we will continue to visit a location if contraventions continue, if we get into a financial contribution, we would be obliged to continue to visit a location perhaps when no issues are occurring.

Unfortunately, neither options are feasible in this case.

However, the Civil Enforcement Officers would continue with the mobile patrol that enforces around the local areas of Cannock. These are split up into the following areas: Hednesford & Heath Hayes/Wimblebury, Hednesford & Blackfords/Cannock, Hednesford & Norton Canes/Jerome, Hednesford & Rugeley, Hednesford & Bridgetown/Longford.

The team had agreed to add extra patrols concentrating on Heath Hayes / Wimblebury and Norton for the next few weeks.

The Clerk to write to the Staffordshire Commissioner for Police requesting that PCSO be given the authority to issue parking fines, Council felt this would be very beneficial. The Clerk would write to local School to ask their parents if they could be encouraged to walk to school.

**09/21/95.0 Heath Hayes & Wimblebury Residents Gardening in Bloom Competition**

Only 2 entries had been received, Council decided to award both entries a prize.

**09/21/96.0 Items for Information or Future Agendas**

The Chairman allowed Cllr Wilson to read a personal statement to the Council.

Cllr Wilson stated that a police investigation had taken place relating to complaints as to her conduct at the May Elections. This had caused Cllr Wilson an extreme amount of stress. The complaint had not been upheld and no further action was to be taken.

**09/21/97.0 Date of Next Meeting - Council Meeting Wednesday, 6<sup>th</sup> October 2021 at 7.30pm**

Signed:  .....

Dated: 06-10-21 .....