

Heath Hayes & Wimblebury Parish Council

Minutes of the Parish Council Meeting

Held on Wednesday 23rd June 2021

Commencing at 7.30pm

At Hayes Green Community Centre

Present: Cllrs M Buttery (Chairman), Cllr J Aston, L Bullock, A Fitzgerald, P Haden, P Hewitt, S Thompson.

In Attendance:

Parish Clerk: Mrs L Bowman

Members of Public: 5

06/21/41.0 Apologies

Apologies received from Cllr J Bernard, P Dadge, P Ferraby and D Todd

06/21/42.0 To Approve the Minutes of the meetings held on the 12th May 2021

The Minutes of the meeting held on the 12th May 2021 were approved as a true record

06/21/43.0 Declarations of Interest

Cllrs A Fitzgerald and Cllr S Thompson	-	Planning
Cllr M Buttery	-	Substitute Planning

06/21/44.0 Public Participation

None.

06/21/45.0 Chairman's Announcements & County Council's update

The Chairman invited everyone to join the monthly litter pick on Saturday 26th June, meeting at Hayes Green Community Centre at 10am.

County Cllr P Hewitt gave an up-to-date report on behalf of County Cllr McMahon. Leek had, had a major outbreak of cases, the outbreak had now been managed. The outbreak in Newcastle was in the process of being managed with surge testing and isolation in place, both areas were heavily campaigning the vaccine programme. Cllr Bullock expressed his gratitude to Cllr McMahon for his hard work during the pandemic and the information provided to Council. Council agreed to write formally to Cllr McMahon and thank him for his hard work.

06/21/46.0 As there was no demand for an election, the Parish Council needs to consider the co-option of 2 persons to fill the vacancies in the New Heath Ward.

The following candidates each gave a brief introduction about themselves: Heather Mabbs, Jackie Oliver, Lois Manning, Paris Theodorou, Lisa Wilson.

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To cast a vote a councillor must be present at the meeting. The Local Government Act 1972 Schedule 12 paragraph 39 (1) refers.

39(1) Subject to the provisions of any enactment (including any enactment in this Act) all questions coming or arising before a local authority shall be decided by a majority of the members of the authority **present** and voting thereon **at a meeting** of the authority.

06/21/46.1 Nomination for Seat One

Nominations were received on a ballot paper, the person with the most nominations were proposed by the Chairman.

Cllr M Buttery proposed Lisa Wilson

Seconded: Cllr J Aston

Show of hands: All in favour

Resolved: To Co-op Lisa Wilson onto Heath Hayes & Wimblebury Parish Council

06/21/46.2 Nomination for Seat Two

Nominations were received on a ballot paper, the person with the most nominations were proposed by the Chairman.

Cllr M Buttery proposed Paris Theodorou

Seconded: Cllr L Bullock

Show of hands: All in favour

Resolved: To Co-op Paris Theodorou onto Heath Hayes & Wimblebury Parish Council

06/21/46.3 Signing of Declaration of Acceptance of Office Seat One

Lisa Wilson signed the declaration of Acceptance of Office

06/21/46.4 Signing of Declaration of Acceptance of Office Seat Two

Paris Theodorou signed the declaration of Acceptance of Office

06/21/47.0 Agreed Committees for the 2021/22 Municipal Year Newly co-opted members to consider the Committees

06/21/47.1 Newly co-opted Cllr Lisa Wilson joined the Events and Open Spaces Committee.

06/21/47.2 Newly co-opted Cllr Paris Theodorou joined the Audit & Governance, Youth & Community and Planning Committee

06/21/48.0 Clerks Report

Council noted the Clerks Report & Correspondence

- Cannock Chase Council's Road sweeping team had been approached to sweep the access road around Hayes Green Community Centre, this had been completed satisfactory.
- Cannock Chase Council's building control department had visited the Flaggin Lamb they were monitoring the situation, they had contacted the owners of the property to consider additional works to rectify existing structural defects. Council requested a follow up email be sent.
- Council did support the Dog Control Order: Anti-social Behaviour, Crime and Policing Act 2014, Cannock Chase District Council, Extension of Public Space Protection Order (Dog Control) 2018. The Clerk asked how could the order be enforced further? What would be the best way for a member of the public to

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raise or report issues within their area? Any issues should be reported to EnvironmentalHealth@cannockchasedc.gov.uk the Clerk had requested some signs and informational post cards.

An enforcement officer had been to the office and dropped some postcards off and asked Councillors to hand out in areas where complaints had been received, he had advised that residents put the postcards in their house windows as this had proved successful in other towns, he also gave the council some poo bag holders to give out to local residents. Councillors interest in giving out the cards and dispensers collected at the end of the meeting.

- Council had no objections to the base station upgrade at Golds Garage.
- Road Traffic Order, diversion of vehicular traffic Cleeton Street.
- The Parish Council had entered the Bloomin Cannock Chase Competition, only one area could be entered, the open spaces committee decided on Heath Hayes Park as the location.
- Complaint received from a local resident regarding the Garden of Remembrance at St John's Church an email had been sent to the Warden at the Church.
- A resident had complained about the length of the grass around Heath Hayes Health Centre, the Green at the back of Gorsemoor Primary School and a request for double yellow lines on Heath Way at the junction of Elder Close. The Grass had been reported to the District Council and the request for double yellow lines referred to a County Councillor. The Clerk had received a verbal complaint regarding the length of the grass at Heath Hayes & Wimblebury Park.
- Cannock Chase Council press release: £200k funding to encourage residents to be more active.
- The Clerk attended a Data Protection Course on the 8th June and would be attending Facebook training on the 14th July.
- The Annual Governance and Accountability Return 2020-21 had been sent to Mazars.
- October last year the Council instructed and paid Staffordshire County Council to change the address on the Lease at Cannel Mount, the Lease had been returned twice from the Land Registry incorrect, the Clerk would continue to chase.
- A new shared banner had been ordered for outside of Hayes Green Community Centre and two Hi-visibility vests for the Gardener/Handyman.

06/21/49.0 Police Report

Council noted the Police Report, 1st May 2021- 31st May 2021

ASB Community Nuisance

- 2nd May Eden Close- Children playing in the street- No issues and advice given.
- 14th May Mary Elizabeth Court- Threats of violence- Police attended and situation diffused. Resident had been moved.
-
- 16th May Handel Court- Drug anti-social behaviour. Intel gathering had been conducted.
- 23rd May Boston Close- Noise Nuisance- Suitable advice given.

ASB Personal Nuisance

- 2nd May Hobart Road- Neighbour dispute
- 9th May Boston Close- Neighbour dispute

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- 11th May Haymaker Way- Neighbour dispute
- 12th May Hednesford Road- Work environment dispute/disagreement
- 13th May Sparrowhawk Way- Harassment
- 24th May Melbourne Road- Neighbour dispute
- 28th May Cannock Road- Verbal dispute between two motorists
- 29th May Redbrook Close- Lads playing football- anti-social behaviour
- 31st May Hobart Road- Neighbour dispute

ASB Environmental Nuisance

- No issues regarding ASB Environmental Nuisance

Burglary Dwelling/ Residential

- No issues regarding Burglary dwelling/ residential

Burglary Business/ Commercial

- 7th May Hemlock Park- Property theft- under investigation

Transport Related Issues

- 1st May Cannock Road- Nuisance motorbike
- 1st May Heath Way- Nuisance motorbike
- 4th May Chapel Street- Parking issues
- 4th May Cannock Road- Driving offences
- 16th May Gorsemoor Road- Abandoned vehicle
- 17th May Cannock Road- Driving offences
- 23rd May Hednesford Road- Parking issues
- 24th May Hobart Road- Animals on the road

Vehicle Crime

- 6th May Brooklyn Road- Vehicle targeting
- 12th May Hayes Way- Driving offences
- 14th May Melbourne Road- Catalytic converter attempted theft
- 15th May Dugdale Close- Catalytic converter theft
- 15th May Gorsemoor Road- Stolen vehicle
- 16th May Wimblebury Road- Vehicle damage
- 16th May John Street- Vehicle damage
- 16th May Wimblebury Road- Vehicle damage
- 16th May Wimblebury Road- Vehicle damage
- 23rd May: Cross Street- Vehicle forced entry
- 24th May Cross Street- Theft from vehicle

06/21/50.0 Income & Payments

06/21/50.1 Council noted payments since the last report that had been authorised by the Audit and governance Committee and Monthly Finance Report.

Date	Payee	TOTAL
18/05/2021	EE	£23.08
24/05/2021	Robot Cossey, Sign Cannel Mount	£900.00
24/05/2021	Administration Expenses	£3,320.67
24/05/2021	B&Q, Padlock Cannel Mount	£8.00
24/05/2021	Roadware, Litter Bin	£149.94

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24/05/2021	Tesco, Stationary	£7.10
24/05/2021	Bradleys Accountancy Services Payroll	£174.24
24/05/2021	Staffordshire Parish Council Ass, Training	£120.00
24/05/2021	Toplis Associates Ltd, Internal Audit	£568.08
24/05/2021	Green Escapes Tree Surgery, Cannel Mount	£2,964.00
24/05/2021	Glasdon Uk Limited, Poo Bag Dispenser & Bags	£242.69
24/05/2021	Staffordshire Parish Council Ass, Training	£30.00
24/05/2021	Keith Woods, Benches Cannel Mount	£540.00
	TOTAL	£9,047.80

06/21/50.2 Council noted the Bank Reconciliation.

Reserves Brought Forward 31 st March 2021	£28,411.49
Income	£63,925.74
Payments	£22,422.99
Balance 31 st May 2021	£69,914.24

06/21/50.3 Council noted the VAT amount received £2,784.12 for 2020/21

06/21/51.0 Community Infrastructure Levy

06/21/51.1 Council noted 2020/21 Community Infrastructure Levy Payment received £5,495.41 from Cannock Chase Council.

06/21/51.2 Council agreed the 2020/21 Community Infrastructure Levy Annual Financial Report.

06/21/51.3 Community Infrastructure Levy Balance £11,335.78 Council to consider future projects, council agreed to put a Facebook post on the Parish Page asking residents for their thoughts and ideas.

06/21/51.4 Community Infrastructure Levy Allocation Process 2021

Projects to be agreed.

06/21/52.0 Planning

06/21/52.1 Council noted the Planning Decisions received from Cannock Chase Council.

Application Number	Date	Location	Description	Comments
CH/21/0030 03/21/10.1	19/01/2021 GRANTED 07/05/2021	29 Ansty Drive, WS12 3TZ	Change of use of garage into small hairdressing salon	Object - No business development in residential area Amendments: concerned over Parking Issues
CH/21/0071 03/21/10.1	12/02/2021 GRANTED 06/05/2021	6 Amber Grove, WS11 7FS	Proposed ground and first floor extensions	No Objection, Council do consider the planning on the building boundary line may pose a problem for the properties facing towards the new extension.
CH/21/0090 04/21/9.1	26/02/2021 06/21/52.1	17 Kensington Place, WS12 3XU	Single storey side extension to include Utility and playroom	No Objection

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CH/21/0097 04/21/9.1	26/02/2021 REFUSED 04/06/2021	151 Hednesford Road	Proposal for No.1 Maisonette Style Studio to the rear of an Existing Post Office. Parking Space, and access to the Post Office to be retained.	No Objection
CH/21/0140 05/21/30.1	30/03/2021 GRANTED 26/05/2021	106 Hednesford Road, WS12 3EA	Change of Use to Hot Food Takeaway (Sui Generis) and erection of extraction flue to rear of building	No Objection
CH/21/0157 05/21/30.1	01/04/2021 GRANTED 26/05/2021	7 Shugborough Way, WS11 7YT	Garage conversion with sloping roof and removal of internal wall.	No Objection
CH/21/0179 05/21/30.1	15/04/2021 GRANTED 14/06/2021	6 Langholm Drive, WS12 2EZ	Single story rear extensions	No Objection

06/21/52.2 Council noted the Planning Applications authorised by the Planning Committee.

Application Number	Date	Location	Description	Comments
CH/21/0222	13/05/2021	8, Michigan Close WS11 7YJ	Single storey rear and side extension	Missed date to comment
CH/21/0227	17/05/2021	Park Plaza Hayes Way, WS12 2DB	Prior Notification - installation of solar photovoltaics (up to 214kw) via railed system on rooftops.	No objection
CH/21/0229	18/05/2021	63 Bank Street, WS12 2ES	Two storey side extension	No Objection

06/21/53.0 Open Spaces Committee Meeting

06/21/53.1 Council approved the Minutes of the Open Spaces Committee meeting on the 24th May 2021. Council agreed to get quotes to clear the land on Arthur Street, Little Chimps Nursery offered to fund the planting of flowers when cleared. 1st Heath Hayes Scout group could be asked to be involved.

06/21/54.0 Update on Cannel Mount



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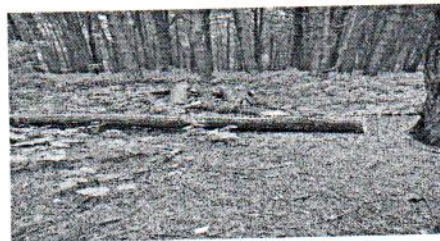
The remaining wood carvings would be completed over the next few weeks. The Litter Bin, Poo Bag Dispenser Unit, Benches and new sign were ready to be installed, an installation date had been scheduled for the 21st June. The Two sleeper Benches had been made a little better than expected, the installation of the benches had not been budgeted for, installation would cost £120 as the handyman could not complete this task on his own, the circular picnic bench would not be purchased immediately to monitor how the two new benches were looked after.

06/21/54.1 Kingsmead School

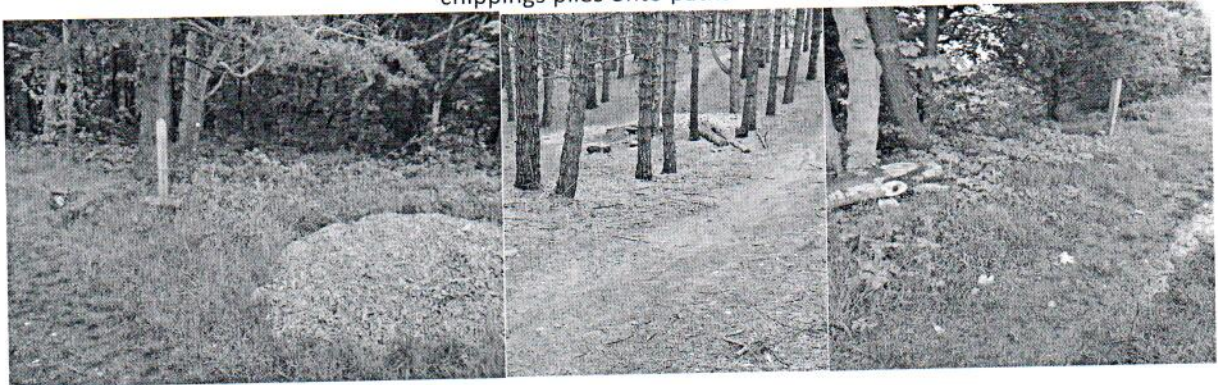
Visit to Cannel Mount activity week, 19th 20th & 21st July. Council agreed to donate £250.00 to the cost of the materials to complete the Fairy Garden.



Clear this whole area for the Fairy Garden.



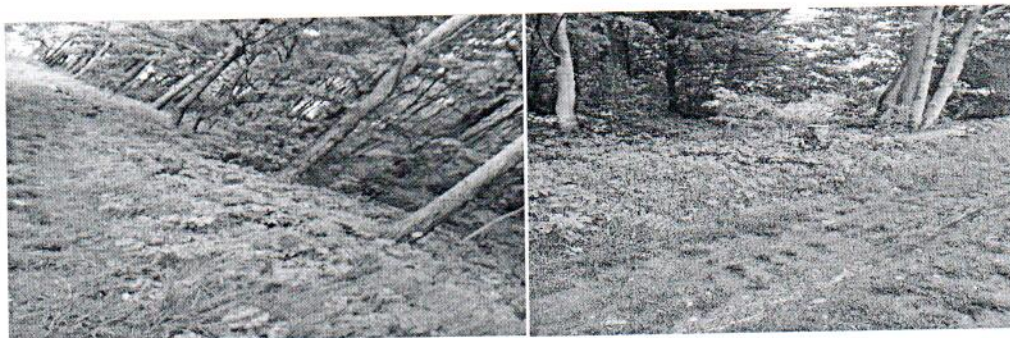
Clear of all brambles and place the logs in a square or oblong and fill with wild flower seeds. Scatter bark chippings piles onto paths.



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Cut back brambles everywhere and remove.



06/21/54.2 Portable Toilet Hire

Council agreed to order two portable toilets from Sarah's Hire at a net cost of £110. Kingsmead would be responsible for the cleaning of the portable toilets.

06/21/55.0 Facebook

06/21/55.1 Facebook Live defer to the next Council Meeting

06/21/55.2 Facebook Page or Group

Council discussed in great detail the advantaged and disadvantages with a Facebook page or group the Clerk is attending training in July which would be reported back to Council. Negative posts would continue to be monitored and declined if necessary and comments turned off once a resident's question had been answered. Council agreed to accept lost animal posts.

06/21/56.0 Items for Information or Future Agendas

Community Infrastructure Levy future projects

Speed Indicator Signs

Facebook Live

Heath Hayes & Wimblebury Residents Gardening in Bloom Competition

06/21/57.0 Date of Next Meeting - Council Meeting Wednesday, 21st July 2021 at 7.30pm

Meeting Ended at 8.54pm

SIGNED:

DATED: 21/7/2021

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